

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, February 27, 2008
4:00 p.m.
Town of High Level Council Chambers
High Level, AB**

PRESENT:

Greg Newman	Reeve
Walter Sarapuk	Deputy Reeve
Peter Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Environmental Services
Ryan Becker	Director of Planning & Emergency Services
Carol Gabriel	Executive Assistant

ALSO PRESENT: Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on February 27, 2008 at the Town of High Level Council Chambers in High Level, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 4:03 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 08-02-146 **MOVED** by Councillor Watson

That the agenda be adopted as amended with the addition of:
11. c) Atlas Landing Campground

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

- 3. a) Minutes of the February 12, 2008 Regular Council Meeting**

MOTION 08-02-147

MOVED by Councillor Braun

That the minutes of the February 12, 2008 Regular Council meeting be adopted as presented.

CARRIED

- 3. b) Minutes of the February 14, 2008 Special Council Meeting**

MOTION 08-02-148

MOVED by Deputy Reeve Sarapuk

That the minutes of the February 14, 2008 Special Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

- 4. a) None**

DELEGATIONS:

- 5. a) RCMP**

MOTION 08-02-149

MOVED by Councillor Froese

That the RCMP report by S/Sgt. Steve Wright be received for information.

CARRIED

GENERAL REPORTS:

- 6. a) Municipal Planning Commission Meeting Minutes – January 24, 2008**

MOTION 08-02-150

MOVED by Councillor Toews

That the Municipal Planning Commission meeting minutes of January 24, 2008 be received for information.

CARRIED

PUBLIC HEARINGS:

- 7. a) Bylaw 656/07 – Land Use Bylaw Amendment to Rezone a One Mile Radius Around Plan 002-1068, Lots 2, 4 & 5 From Agricultural District 1 (A1) to Direct**

Control District 1 (DC1) (High Level Rural)

Reeve Newman called the public hearing for Bylaw 656/07 to order at 4:09 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 656/07 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Ryan Becker, Director of Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on November 13, 2007.

Reeve Newman asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 656/07. One written submission was received by Stephan and Kelly Casault and read aloud by Ryan Becker, Director of Planning & Emergency Services.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 656/07. Several affected landowners spoke in opposition to the proposed Bylaw amendment.

Reeve Newman closed the public hearing for Bylaw 656/07 at 4:36 p.m.

MOTION 08-02-151

MOVED by Councillor Neufeld

That second reading be given to Bylaw 656/07 being a Land Use Bylaw amendment to rezone all subject parcels within a one mile proximity of Plan 002-1068, Lot 2, Lot 4 and Lot 5 from Agricultural District 1 "A1" to Direct Control District 1 "DC1".

DEFEATED

MOTION 08-02-152

MOVED by Councillor J. Driedger

That administration bring back options regarding the proposed rezoning of a one mile radius surrounding Plan 002-1068, Lot 2, Lot 4 and Lot 5 through consultation with the affected

landowners.

CARRIED

TENDERS:

8. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) None

**CORPORATE
SERVICES:**

10. a) **Mackenzie Housing Lodge – Computer Request**

MOTION 08-02-153

MOVED by Councillor Toews

That an old computer workstation be donated to the Mackenzie Housing Management Board for the use by residents at the Heimstead Lodge.

CARRIED

10. b) **New Xerox Purchase for La Crete Office**

MOTION 08-02-154
Requires 2/3

MOVED by Councillor Wardley

That the 2008 La Crete Xerox purchase capital project be amended from \$30,000 to \$36,000 with the added \$6,000 coming from contributions through the general operating fund.

CARRIED UNANIMOUSLY

10. c) **Northern Lights Health Region**

MOTION 08-02-155

MOVED by Councillor Neufeld

That administration set up a meeting with the Northern Lights Health Region.

CARRIED

**OPERATIONAL
SERVICES:**

11. a) **Road Construction Request – Ernie Driedger SE 12-104-16-W5M**

MOTION 08-02-156

MOVED by Councillor Froese

That the Road Construction Request to SE 12-104-16-W5M be tabled for budget considerations.

CARRIED

11. b) Gravel Reclamation Liability

MOTION 08-02-157

MOVED by Councillor Wardley

That the Gravel Reclamation Liability report be approved as presented and that administration make the proposed appropriate budgetary amendments to bring back to the Council budget meeting.

CARRIED

11. c) Atlas Landing Campground

MOTION 08-02-158

Requires Unanimous

MOVED by Councillor Wardley

That Mackenzie County pursue securing the lease and associated survey costs for the Atlas Recreation Area and a five year agreement with a local non-profit group, subject to a detailed operator's agreement with funding coming from the parks and recreation budget.

CARRIED UNANIMOUSLY

Reeve Newman recessed the meeting at 5:12 p.m. and reconvened the meeting at 5:28 p.m.

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 667/08 Land Use Bylaw Amendment to Rezone Part of NW 3-106-15-W5M from Hamlet Residential-Commercial Transitional District "HRCT", Hamlet Commercial District 1 "HC1" and Hamlet Commercial District 2 "HC2" to Public/Institutional District "HP" (Hamlet of La Crete)

MOTION 08-02-159

MOVED by Councillor Toews

That first reading be given to Bylaw 667/08, being a Land Use Bylaw amendment to rezone Part of NW 3-106-15-W5M from Hamlet Residential-Commercial Transitional District "HRCT", Hamlet Commercial District 1 "HC1" and Hamlet Commercial District 2 "HC2" to Public/Institutional District "HP" in the Hamlet of La Crete.

CARRIED

12. b) Bylaw 668/08 Land Use Bylaw Amendment to Rezone Plan 6076RS, Block 6, Lot 1 from Hamlet Residential District 1 "HR1" to Hamlet Residential District 3 "HR3" (Hamlet of La Crete)

MOTION 08-02-160

MOVED by Councillor Froese

That first reading be given to Bylaw 668/08, being a Land Use Bylaw amendment to rezone Plan 6076RS, Block 6, Lot 1 from Hamlet Residential District 1 "HR1" to Hamlet Residential District 3 "HR3" in the Hamlet of La Crete. Furthermore, that a tentative plan by a surveyor is required, clearly indicating the proposed subdivision boundaries, the placement of the buildings and the required parking stall, prior to the passing of this Bylaw.

DEFEATED

**INFORMATION/
CORRESPONDENCE:**

13. a) Information/Correspondence Items

MOTION 08-02-161

MOVED by Councillor J. Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

MOTION 08-02-162

MOVED by Councillor Wardley

That administration review the required sign replacement within the County and advise the Alberta Motor Association.

CARRIED

MOTION 08-02-163

MOVED by Councillor Neufeld

That Councillor Braun be authorized to attend the Persons with Developmental Disabilities Northwest Spring Celebration and Awards Night on May 9, 2008 in Grande Prairie.

CARRIED

IN CAMERA SESSION:

MOTION 08-02-164

MOVED by Councillor Watson

That Council move in-camera to discuss issues under the

Freedom of Information and Protection of Privacy Regulations 18
(1) at 5:45 p.m.

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Inter-municipal Negotiations
- 14. d) Forestry
- 14. e) Legal

CARRIED

MOTION 08-02-165

MOVED by Councillor Neufeld

That Council move out of camera at 6:25 p.m.

CARRIED

14. a) Personnel

MOTION 08-02-166

MOVED by Councillor Toews

That the personnel report be approved as presented.

CARRIED

14. b) Special Projects

MOTION 08-02-167

MOVED by Councillor Watson

That the special projects negotiations report be received for information and that the committee continue.

CARRIED

14. c) Inter-Municipal Negotiations

MOTION 08-02-168

MOVED by Deputy Reeve Sarapuk

That the inter-municipal negotiations report be received for information.

CARRIED

14. d) Forestry

MOTION 08-02-169

MOVED by Councillor Braun

That administration prepare a letter to the Premier and the Minister of Sustainable Resource Development regarding the cross border transfer of hog fuel.

CARRIED

14. e) Legal

MOTION 08-02-170

MOVED by Councillor Froese

That the legal report be received as presented and that negotiations continue to resolve these matters.

CARRIED

NEXT MEETING DATE:

15. a) Regular Council Meeting

Regular Council Meeting
Tuesday, March 11, 2008
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 08-02-171

MOVED by Councillor Braun

That the Regular Council meeting be adjourned at 6:27 p.m.

CARRIED

These minutes will be presented to Council for approval on Tuesday, March 11, 2008

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

**Mackenzie County
Action List as of February 27, 2008**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
October 10, 2006 Council Meeting			
06-714	That the Wolfe Lake Water Point be referred to the Operations Committee for review.	John K. Ed, John W. Bill N., Ryan	In progress
October 10, 2007 Council Meeting			
07-10-876	That administration work on the three and seven year infrastructure plans and consult with engineers as required.	Mark	In progress
October 25, 2007 Council Meeting			
07-10-958	That the Chief Administrative Officer follow up with the Emergency Services communications network.	Jason, Ryan, John, Joulia	April 10/08
07-10-984	That all County building inspections be completed before the end of the year.	Joulia John Mark	In progress
07-10-992	That administrative support be provided to Mustus Energy Ltd. to investigate funding sources from municipal, provincial, and federal entities and bring back options to Council.	Bill K. Greg N.	In progress
November 13, 2007 Council Meeting			
07-11-1050	That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.	Ryan Lisa Bill K.	In progress
December 11, 2007 Council Meeting			
07-12-1112	That Mackenzie County seek Request for Proposals for the metal recycling project.	John K.	In progress
January 8, 2008 Council Meeting			
08-01-027	That the County engineering firms be reduced to include the following and that administration be instructed to prepare service agreements with them:	Management	In progress

Motion	Action Required	Action By	Status
	<ul style="list-style-type: none"> • Stewart, Weir & Co. • AMEC Engineering • ISL Engineering • EXH Engineering 		
January 30, 2008 Council Meeting			
08-01-068	That the Chief Administrative Officer or designate work with Mackenzie Housing regarding the affordable housing proposal in Zama.	Bill K. Joulia	
February 12, 2008 Council Meeting			
08-02-098	That the suggestions for coordinated projects with the Town of High Level be tabled until the new Municipal Sustainability Initiative funding guidelines are available.	Joulia Bill K.	In progress
08-02-110	That administration be instructed to set up a tri-council meeting with the Mackenzie Housing Management Board in regards to their request for an annual requisition towards a capital reserve for future lodge projects.	Bill K. Carol	In progress
08-02-113	That the Land Use Bylaw amendment to rezone Part of NW 19-109-19-W5M from Agricultural Industrial District 1 "A1" to Rural Industrial District 1 "RI1" be tabled for further information including an area structure plan, access, and buffer zone.	Ryan Stuart Greg Bill K.	In review
08-02-116	That administration be instructed to reach an equitable agreement with Jake & Susanne Wolfe in regards to their proposed subdivision located at NW 31-109-18-W5M.	Bill K.	In progress
08-02-119	That Mackenzie County pursue securing the lease and associated survey costs for the Tompkins Landing Campground and a five year agreement with the local group subject to a detailed operator's agreement with funding coming from the Parks and Recreation budget.	John Bill K. Ryan	In progress
08-02-120	That the ATCO Electric contracts be tabled for further information.	Bill K. Mark Joulia	In progress

Motion	Action Required	Action By	Status
08-02-123	That Mackenzie County install two stop signs with flashing red solar lights on Tower road within the Hamlet of Zama, subject to Bylaw review.	John K.	In progress Fall 2008
February 27, 2008 Council Meeting			
08-02-152	That administration bring back options regarding the proposed rezoning of a one mile radius surrounding Plan 002-1068, Lot 2, Lot 4 and Lot 5 through consultation with the affected landowners.	Ryan Bill K. Stuart	In progress
08-02-155	That administration set up a meeting with the Northern Lights Health Region.	Bill K.	In progress
08-02-156	That the Road Construction Request to SE 12-104-16-W5M be tabled for budget considerations.	John	
08-02-157	That the Gravel Reclamation Liability report be approved as presented and that administration make the proposed appropriate budgetary amendments to bring back to the Council budget meeting.	Joulia Bill K.	
08-02-158	That Mackenzie County pursue securing the lease and associated survey costs for the Atlas Recreation Area and a five year agreement with a local non-profit group, subject to a detailed operator's agreement with funding coming from the parks and recreation budget.	John Ryan	In progress
08-02-162	That administration review the required sign replacement within the County and advise the Alberta Motor Association.	John	In progress
08-02-169	That administration prepare a letter to the Premier and the Minister of Sustainable Resource Development regarding the cross border transfer of hog fuel.	Bill K.	In progress

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, February 27, 2008
4:00 p.m.**

**Town of High Level Council Chambers
High Level, Alberta**

AGENDA

				Page
CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a)	Minutes of the February 12, 2008 Regular Council Meeting	7
		b)	Minutes of the February 14, 2008 Special Council Meeting	23
BUSINESS ARISING OUT OF THE MINUTES:	4.	a)		
		b)		
DELEGATIONS:	5.	a)	RCMP	
		b)		
		c)		
GENERAL REPORTS:	6.	a)	Municipal Planning Commission Meeting Minutes – January 24, 2008	29
PUBLIC HEARINGS:	7.	a)	Bylaw 656/07 Land Use Bylaw Amendment to Rezone a One Mile Radius Around Plan 002-1068, Lots 2, 4 & 5 From Agricultural District 1 (A1) to Direct Control District 1 (DC1) (High Level Rural) – 4:00 p.m.	43
TENDERS:	8.	a)	None	

**COUNCIL
COMMITTEE, CAO
AND DIRECTORS
REPORTS:**

9. a) None

**CORPORATE
SERVICES:**

10. a) Mackenzie Housing Lodge – Computer Request 51
b) New Xerox Purchase for La Crete Office 55
c) Northern Lights Health Region 57
d)
e)

**OPERATIONAL
SERVICES:**

11. a) Road Construction Request – Ernie Driedger 63
SE 12-104-16-W5M
b) Gravel Reclamation Liability 71
c)
d)

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 667/08 Land Use Bylaw Amendment to 101
Rezone Part of NW 3-106-15-W5M from Hamlet
Residential-Commercial Transitional District
“HRCT”, Hamlet Commercial District 1 “HC1” and
Hamlet Commercial District 2 “HC2” to
Public/Institutional District “HP” (Hamlet of La
Crete)
b) Bylaw 668/08 Land Use Bylaw Amendment to 107
Rezone Plan 6076RS, Block 6, Lot 1 from Hamlet
Residential District 1 “HR1” to Hamlet Residential
District 3 “HR3” (Hamlet of La Crete)
c)
d)

**INFORMATION /
CORRESPONDENCE:**

13. a) Information/Correspondence Items 113

**IN CAMERA
SESSION:**

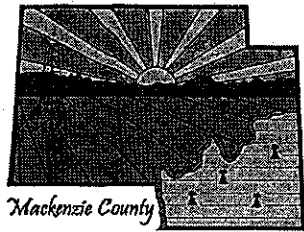
- 14. a) Personnel
- b) Special Projects
- c) Inter-municipal Negotiations
- d) Forestry
- e) Legal
- f)
- g)

**NEXT MEETING
DATE:**

- 15. a) Regular Council Meeting
Tuesday, March 11, 2008
10:00 a.m.
Council Chambers – Fort Vermilion, AB

ADJOURNMENT:

- 16. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the February 12, 2008 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the February 12, 2008 Regular Council meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the minutes of the February 12, 2008 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: *for* *for*
CAO

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 12, 2008
10:00 am
Fort Vermilion, Alberta**

PRESENT: Greg Newman Reeve
Walter Sarapuk Deputy Reeve
Peter Braun Councillor (teleconference)
Dicky Driedger Councillor
John W. Driedger Councillor
Bill Neufeld Councillor
Ray Toews Councillor
Lisa Wardley Councillor (arrived at 10:21 a.m.)
Stuart Watson Councillor

ABSENT: Ed Froese Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Julia Whittleton Director of Corporate Services
Ryan Becker Director of Planning & Emergency Services
Mark Schonken Director of Public Works & Agriculture
John Klassen Director of Environmental Services
Carol Gabriel Executive Assistant

ALSO PRESENT: Susan McNeil, The Echo
Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on February 12, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Newman called the meeting to order at 10:08 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 08-02-090 MOVED by Councillor J. Driedger

That the agenda be adopted as amended with the addition of:
10. k) Manager's Meetings

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

**3. a) Minutes of the January 30, 2008 Regular Council
Meeting**

MOTION 08-02-091

MOVED by Councillor Toews

That the minutes of the January 30, 2008 Regular Council meeting be adopted as presented.

CARRIED

**3. b) Minutes of the February 1, 2008 Special Council
(Budget) Meeting**

MOTION 08-02-092

MOVED by Deputy Reeve Sarapuk

That the minutes of the February 1, 2008 Special Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

DELEGATIONS:

5. a) RCMP

No delegation was present at the meeting.

GENERAL REPORTS:

**6. a) Municipal Planning Commission Meeting Minutes –
January 9, 2008**

MOTION 08-02-093

MOVED by Councillor Neufeld

That the Municipal Planning Commission meeting minutes of January 9, 2008 be received for information.

CARRIED

TENDERS:

8. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports

Councillor D. Driedger reported on the Agriculture Land Task Force meeting.

Councillor Watson reported on the CAMRIF funding

announcement for Zama.

Councillor Toews reported on the AAMD&C Zone meeting.

Councillor J. Driedger reported on the Mackenzie Economic Development Corporation, Fire/EMS banquet in La Crete, budget meeting, and the AAMD&C Zone meeting.

Deputy Reeve Sarapuk reported on the Northwest Reeves & Mayors meeting, Regional Economic Development Initiative meetings, meeting with the Town of Rainbow Lake, Northern Forest Education Society meeting, Public Advisory Committee meeting, and the AAMD&C Zone meeting.

Reeve Newman reported on the CAMRIF funding announcement for Zama, meeting with the Town of Rainbow Lake and Husky, and the AAMD&C Zone meeting.

Councillor Wardley joined the meeting at 10:21 a.m.

Councillor Neufeld reported on the Mackenzie Housing Management Board, Agriculture Land Task Force, and the AAMD&C Zone meeting.

Councillor Wardley reported on the Zama Recreation Board meeting.

Councillor Braun had no items to report.

MOTION 08-02-094

MOVED by Councillor Watson

That the council verbal reports be accepted as information.

CARRIED

9. b) CAO & Director Reports

MOTION 08-02-095

MOVED by Councillor Watson

That the Director of Corporate Services, Director of Public Works & Agriculture, Director of Environmental Services, Director of Planning & Emergency Services, and the Chief Administrative Officer reports be accepted for information.

CARRIED

Reeve Newman recessed the meeting at 10:56 a.m. and

reconvened the meeting at 11:10 a.m.

**CORPORATE
SERVICES:**

10. a) Request for Utilities Charge Reduction

MOTION 08-02-096

MOVED by Deputy Reeve Sarapuk

That the sewer portion of a utility bill for Lot 21, Block 6, Plan 892-1752 be reduced by \$246.00 as requested.

CARRIED

10. b) Municipal Sustainability Initiative

MOTION 08-02-097

MOVED by Councillor Watson

That a letter of support be sent to the Town of High Level in regards to their Municipal Sustainability Initiative grant projects.

CARRIED

MOTION 08-02-098

MOVED by Councillor Wardley

That the suggestions for coordinated projects with the Town of High Level be tabled until the new Municipal Sustainability Initiative funding guidelines are available.

CARRIED

10. c) La Crete Municipal Nursing Association

MOTION 08-02-099

MOVED by Councillor Neufeld

That the La Crete Municipal Nursing Association correspondence be received for information.

CARRIED

10. d) Disaster Plan

MOTION 08-02-100

MOVED by Councillor Toews

That the disaster plan be received for information.

CARRIED

10. e) Disaster Forum 2008

MOTION 08-02-101

MOVED by Councillor Wardley

That the Disaster Forum 2008 be received for information.

CARRIED

10. f) Alberta Urban Municipalities Association Membership

MOTION 08-02-102

MOVED by Councillor Neufeld

That Mackenzie County continue their membership with the Alberta Urban Municipalities Association.

CARRIED

10. g) La Crete Chamber of Commerce Annual General Meeting

MOTION 08-02-103

MOVED by Councillor J. Driedger

That Mackenzie County accept the offer by the La Crete Chamber of Commerce to attend their Annual General Meeting.

CARRIED

MOTION 08-02-104

MOVED by Deputy Reeve Sarapuk

That the per diems to attend the La Crete Chamber of Commerce Annual General Meeting be waived.

CARRIED

10. h) Meeting Dates

MOTION 08-02-105

MOVED by Councillor Neufeld

That the March 26, 2008 Regular Council meeting be held in Fort Vermilion.

CARRIED

MOTION 08-02-106

MOVED by Councillor Braun

That the April 23, 2008 Regular Council meeting be held in La Crete at the Ridgeview Central School beginning at 1:00 p.m.

CARRIED

MOTION 08-02-107

MOVED by Councillor Braun

That the April 8, 2008 Regular Council meeting be moved to April 10, 2008.

CARRIED

10. i) CAO Evaluation Date

MOTION 08-02-108

MOVED by Councillor Wardley

That the CAO evaluation be set for June 25, 2008 at 12:00 p.m.

CARRIED

10. j) Mackenzie Housing Management Board

MOTION 08-02-109

MOVED by Councillor Toews

That the Mackenzie Housing Management Board 2008 draft requisition be received for information.

CARRIED

MOTION 08-02-110

MOVED by Councillor Wardley

That administration be instructed to set up a tri-council meeting with the Mackenzie Housing Management Board in regards to their request for an annual requisition towards a capital reserve for future lodge projects.

CARRIED

10. k) Manager's Meetings

MOTION 08-02-111

MOVED by Councillor Wardley

That the Reeve or Deputy Reeve be authorized to attend Manager's meetings.

CARRIED

Reeve Newman recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:42 p.m.

DELEGATIONS: 5. b) Tompkins Landing Campground

MOTION 08-02-112 MOVED by Councillor Wardley

That the presentation by John Krahn regarding the Tompkins Landing Campground be received for information.

CARRIED

PUBLIC HEARINGS: 7. a) Bylaw 652/07 – Land Use Bylaw Amendment to Rezone Part of NW 19-109-19-W5M from Agricultural District 1 (A1) to Rural Industrial District 1 (RI1) (High Level Rural) (Inter-municipal Development Plan Corridor)

Reeve Newman called the public hearing for Bylaw 652/07 to order at 1:04 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 652/07 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Ryan Becker, Director of Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on December 11, 2007.

Reeve Newman asked if Council has any questions of the proposed Land Use Bylaw Amendment.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 652/07. One submission was received.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 652/07. Mike and Wendy Parkin were in attendance to discuss their concerns regarding the proposed Bylaw.

Reeve Newman closed the public hearing for Bylaw 652/07 at 1:19 p.m.

MOTION 08-02-113 MOVED by Councillor Braun

That the Land Use Bylaw amendment to rezone Part of NW 19-

109-19-W5M from Agricultural Industrial District 1 "A1" to Rural Industrial District 1 "RI1" be tabled for further information including an area structure plan, access, and buffer zone.

CARRIED

DELEGATIONS:

5. c) Peace/Upper Hay Access Planning Guidelines

MOTION 08-02-114

MOVED by Deputy Reeve Sarapuk

That the presentation by Sustainable Resource Development regarding the Peace/Upper Hay Access Planning Guidelines be received for information.

CARRIED

Reeve Newman recessed the meeting at 1:54 p.m. and reconvened the meeting at 2:00 p.m.

5. d) Natural Resources Conservation Board (NRCB)

MOTION 08-02-115

MOVED by Councillor D. Driedger

That the presentation by the Natural Resources Conservation Board be received for information.

CARRIED

5. e) Jake & Susanne Wolfe

MOTION 08-02-116

MOVED by Councillor Watson

That administration be instructed to reach an equitable agreement with Jake & Susanne Wolfe in regards to their proposed subdivision located at NW 31-109-18-W5M.

CARRIED

5. g) ISL Engineering

MOTION 08-02-117

MOVED by Councillor Wardley

That the update by ISL Engineering be received for information.

CARRIED

Reeve Newman recessed the meeting at 3:12 p.m. and

reconvened the meeting at 3:22 p.m.

5. f) Norwood Transport – Request to Waive a Fire Invoice

Councillor J. Driedger declared himself in conflict and left the meeting at 3:23 p.m.

MOTION 08-02-118

MOVED by Councillor Toews

That the request to waive a fire invoice by Norwood Transport be received for information.

CARRIED

Councillor J. Driedger rejoined the meeting at 3:48 p.m.

**OPERATIONAL
SERVICES:**

11. a) Tompkins Landing Campground

MOTION 08-02-119

MOVED by Councillor Wardley

That Mackenzie County pursue securing the lease and associated survey costs for the Tompkins Landing Campground and a five year agreement with the local group subject to a detailed operator's agreement with funding coming from the Parks and Recreation budget.

CARRIED

11. b) ATCO Electric Contracts

MOTION 08-02-120

MOVED by Councillor D. Driedger

That the ATCO Electric contracts be tabled for further information.

CARRIED

11. c) CAMRIF Funding

MOTION 08-02-121

MOVED by Councillor Braun

That Mackenzie County proceed with tendering the Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF) projects for Aspen Drive in the Hamlet of Zama and 101st Street – 91st Avenue in the Hamlet of La Crete.

CARRIED

MOTION 08-02-122

MOVED by Councillor Neufeld

That the 109th Avenue from 100th to 101st Street project in the Hamlet of La Crete be added as a separate schedule to the tender for the Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF) projects.

CARRIED

11. d) Mackenzie Applied Research Association Funding Request

MOTION 08-02-123

MOVED by Councillor Neufeld

That the Mackenzie Applied Research Association's annual grant for 2008 be increased to \$45,000, with funding coming from the 2008 operating budget.

CARRIED

11. e) Zama Traffic Control

MOTION 08-02-124

MOVED by Councillor Wardley

That Mackenzie County install two stop signs with flashing red solar lights on Tower road within the Hamlet of Zama, subject to Bylaw review.

CARRIED

MOTION 08-02-125
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That the following items be added to the agenda:

- 11. f) Hutch Lake
- 14. g) Medical clinic

CARRIED

11. f) Hutch Lake

MOTION 08-02-126

MOVED by Councillor Wardley

That a letter be sent to the Minister of Tourism, Parks, Recreation and Culture requesting that the Hutch Lake Campsite remain a provincial park.

CARRIED

Reeve Newman recessed the meeting at 4:15 p.m. and reconvened the meeting at 4:26 p.m.

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

- 12. a) Bylaw 664/08 Land Use Bylaw Amendment to Add General Services Establishment to the Discretionary Uses of Hamlet Country Residential District 1 "HCR1"**

MOTION 08-02-127

MOVED by Councillor J. Driedger

That first reading be given to Bylaw 664/08, being a Land Use Bylaw amendment to add General Services Establishment to the Discretionary Uses of Hamlet Country Residential District 1 "HCR1".

DEFEATED

- 12. b) Bylaw 665/08 Land Use Bylaw Amendment to Rezone Part of SE 13-106-14-W5M from Agricultural District 1 "A1" to Direct Control District 1 "DC1"**

MOTION 08-02-128

MOVED by Councillor Toews

That first reading be given to Bylaw 665/08, being a Land Use Bylaw amendment to rezone Part of SE 13-106-14-W5M from Agricultural District 1 (A1) to Direct Control District 1 (DC1).

CARRIED

- 12. c) Road Name Assignment Request for Range Road 15-1 – West of SW 13-106-15-W5M and North of Highway 697**

MOTION 08-02-129

MOVED by Councillor Neufeld

That the road name request for Range Road 15-1 West of SW 13-106-15-W5M and north of Highway 697 be approved and that it be named John L. Friesen Road.

CARRIED

- 12. d) Mackenzie County School Zone Review – La Crete Public School**

MOTION 08-02-130

MOVED by Councillor Neufeld

That the school zone review at La Crete Public School be tabled to the summer of 2008.

CARRIED

12. e) Johan Wolf – Request to Waive an Ambulance Invoice

MOTION 08-02-131

MOVED by Councillor Toews

That the request to waive an ambulance invoice be denied and that Johan Wolf pay invoice #5557 in full in the amount of \$607.78.

CARRIED

12. f) Peter D. and Katharina Wiebe – Request to Waive a Fire Invoice

MOTION 08-02-132

MOVED by Councillor Braun

That invoice #7076 for Peter D. and Katharina Wiebe be reduced to \$3,000 and that the remainder of the invoice be waived.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

13. a) Information/Correspondence Items

MOTION 08-02-133

MOVED by Councillor Watson

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 08-02-134

MOVED by Councillor Neufeld

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:58 p.m.

14. a) Personnel

14. b) Special Projects

- 14. c) Inter-municipal Negotiations
- 14. d) Forestry
- 14. e) Legal
- 14. f) White Zone Land Sale
- 14. g) Medical Clinic

CARRIED

MOTION 08-02-135

MOVED by Councillor Wardley

That Council move out of camera at 6:12 p.m.

CARRIED

MOTION 08-02-136

MOVED by Councillor Toews

That the Inter-municipal Negotiating Committee continue negotiations as discussed in-camera.

DEFEATED

MOTION 08-02-137

MOVED by Councillor J. Driedger

That a Special Meeting be held on Thursday, February 14, 2008 at 10:00 a.m. for the purpose of discussing inter-municipal negotiations.

CARRIED

NEXT MEETING DATE:

15. a) Regular Council Meeting

Regular Council Meeting
Wednesday, February 27, 2008
4:00 p.m.
Town of High Level Council Chambers, High Level, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 08-02-138

MOVED by Councillor Watson

That the Regular Council meeting be adjourned at 6:33 p.m.

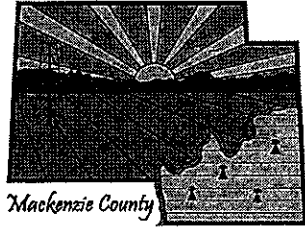
CARRIED

These minutes will be presented to Council for approval on Wednesday, February 27, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the February 14, 2008 Special Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the February 14, 2008 Special Council meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the minutes of the February 14, 2008 Special Council meeting be adopted as presented.

Author: C. Gabriel

Review by: _____

for
CAO *HL*

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

Thursday, February 14, 2008

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT: Greg Newman Reeve
Walter Sarapuk Deputy Reeve
Peter Braun Councillor (teleconference)
Dicky Driedger Councillor
John W. Driedger Councillor
Ed Froese Councillor
Bill Neufeld Councillor
Ray Toews Councillor
Stuart Watson Councillor

ABSENT: Lisa Wardley Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
Carol Gabriel Executive Assistant

ALSO PRESENT:

Minutes of the Special Council meeting for Mackenzie County held on February 14, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 10:13 a.m.

AGENDA: 2. a) **Approval of Waiver**

MOTION 08-02-139 **MOVED** by Councillor Neufeld

That the waiver for the Special Council meeting be approved.

CARRIED

2. b) **Adoption of Agenda**

MOTION 08-02-140 **MOVED** by Councillor Froese

That the agenda be adopted as amended.

2. c) Councillor Teleconference

CARRIED

2. c) Councillor Teleconference

MOTION 08-02-141

MOVED by Councillor Froese

That Councillor Braun be authorized to attend the meeting via teleconference.

CARRIED

Councillor Braun joined the meeting via teleconference at 10:18 a.m.

IN CAMERA SESSION:

3. Inter-municipal Negotiations

MOTION 08-02-142

MOVED by Councillor Watson

That Council move in camera at 10:19 a.m.

CARRIED

Reeve Newman recessed the meeting at 12:10 p.m. and reconvened the meeting at 12:55 p.m.

MOTION 08-02-143

MOVED by Councillor Neufeld

That Council move out of camera at 2:06 p.m.

CARRIED

MOTION 08-02-144

MOVED by Councillor Braun

That the inter-municipal negotiations proposal be approved in principal, as discussed in-camera, for use by the negotiating committee.

CARRIED

OTHER BUSINESS:

4. a) Review Planning Process

Information item.

4. b) Special Projects

Information item.

ADJOURNMENT:

5. a) Adjournment

MOTION 08-02-145

MOVED by Councillor Watson

That the Special Council meeting be adjourned at 2:25 p.m.

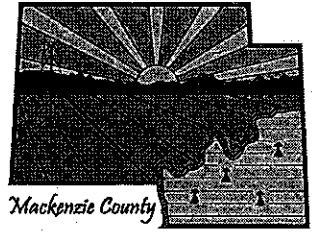
CARRIED

These minutes will be presented to Council for approval on Wednesday, February 27, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes January 24, 2008

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the January 24, 2008 meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of January 24, 2008 be received for information.

Author: C. Gabriel **Review By:** *For* CAO *fd*

**Mackenzie County
Municipal Planning Commission Meeting**

**La Crete Heritage Center
La Crete, Alberta**

Thursday, January 24, 2008 @ 10:00 a.m.

PRESENT

Jack Eccles	Vice – Chair, MPC Member
Ed Froese	Councillor
Manfred Gross	MPC Member
Beth Kappelar	MPC Member
Ryan Becker	Director of Planning and Emergency Services
Marion Krahn	Development Officer
Liane Lambert	Development Officer
Vicky Krahn	Planning Administrative Support

ABSENT

Peter Braun	Chair, Councillor
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1. CALL TO ORDER

Jack Eccles called the meeting to order at 10:04 a.m.

2. ADOPTION OF AGENDA

MOTION 08-09 **MOVED** by Manfred Gross

That the agenda be adopted with the following additions:

- 6b) Bylaw 664/08 Abe and Kristiana Driedger
- 6c) Development Permit Statistic Report

CARRIED

3. ADOPTION OF MINUTES

MOTION 08-10 **MOVED** by Beth Kappelar

That the minutes of the January 9, 2008 Municipal Planning Commission meeting be adopted as presented.

CARRIED

4. DEVELOPMENT

- a) Development Permit Application 06-DP-08
Klaus Schmidt; Home Based Business (Computer and Network
Services)
Plan 6162RS, Lot 5; Fort Vermilion**

MOTION 08-11 **MOVED** by Ed Froese

That Development Permit 06-DP-08 on Plan 6162RS, Lot 5 in the name of Klaus Schmidt be approved with the following conditions:

1. The home based business shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
2. An unlighted sign to identify the home based business may be placed in a window or exterior of the house and the sign shall not exceed 1.1 meters (12 square feet).
3. At all times, the privacy of the adjacent dwellings shall be preserved and the home based business shall not unduly affect the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
4. This Permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business (Computer and Network Services) has become detrimental or otherwise incompatible with the amenities of the neighborhood.
5. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy 300 square feet.”*

CARRIED

**b) Development Permit Application 08-DP-08
Les Giesbrecht; Repair Shop – Vehicle and Small Engine
Repair and Maintenance with Variance
SE 14-104-16-W5M;
Buffalo Head Prairie/Steephill Creek Area**

MOTION 08-12 **MOVED** by Beth Kappelar

That Development Permit 08-DP-08 on SE 14-104-16-W5M in the name of Les Giesbrecht, be approved with the following conditions:

1. A variance of the Mackenzie County Land Use Bylaw section 7.3, subsection B is hereby granted to allow a repair shop - vehicle and small engine repair and maintenance - within the existing detached garage/shop.
2. PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.
3. Obtain written approval from Alberta Infrastructure and Transportation regarding the proposed development prior to commencement of the development.
4. All conditions and requirements by Alberta Infrastructure and Transportation are to be met to their specifications and standards.
5. Obtain approval and documentation as required by the Alberta Motor Vehicle Industry Council.
6. All conditions and requirements by the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.
7. PRIOR to installation of a new access or changing location of existing access contact Alberta Infrastructure and Transportation at 780-624-6280. Access to be constructed to Alberta Infrastructure and Transportation standards at the expense of the developer.
8. The total site area (lot) shall have a positive surface drainage.

CARRIED

**c) Development Permit Application 10-DP-08
Randy Krahn; Automotive Sales with Variance
Plan 052 4622, Block 23, Lot 7; La Crete**

MOTION 08-13 **MOVED** by Manfred Gross

That Development Permit 10-DP-08 on Plan 052 4622, Block 23, Lot 7 in the name of Randy Krahn, be approved with the following conditions:

1. A variance of the Mackenzie County Land Use Bylaw section 7.14, subsection A is hereby granted to allow an automotive equipment sales business.
2. PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.
3. Obtain approval and documentation as required by the Alberta Motor Vehicle Industry Council.
4. All conditions and requirements by the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
6. The total site area (lot) shall have a positive surface drainage.

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 54-SUB-06
NW 33-109-15-W5M; High Level Rural
Ron and Trudy Ramseyers**

MOTION 08-14 **MOVED** by Beth Kappelar

That a time extension be granted to January 18, 2009 for subdivision application 54-SUB-06 on NW 33-109-15-W5M in the name of Ron and Trudy Ramseyers.

CARRIED

- b) **Subdivision Application 60-SUB-07
NW 25-104-15-W5M; Buffalo Head Prairie
George and Frieda Boehlig and Cornie and Eva Teichroeb**

MOTION 08-15 **MOVED** by Ed Froese

That subdivision application 60-SUB-07 in the name of George and Frieda Boehlig and Cornie and Eva Teichroeb on NW 25-104-15-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 10.08 acres (4.08 hectares) in size.
2. The proposed east subdivision boundary may be moved 30 meters to the east to compensate for the 30 meter wide service road right-of-way required by Alberta Infrastructure and Transportation.
3. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
4. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards and Alberta Infrastructure and Transportation and at the developer's expense.

- b. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations. The existing pump out shall be moved to conform to current regulations.
- c. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- d. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
- e. Subdivision must meet ATCO Electric's conditions as follows:
 - I. Provision of utility right-of-way as required by ATCO Electric, extending to an alignment 7.5 meters on either side of the power line center line along the west boundary.
 - II. There must be 6.1 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. Therefore the owner should be aware of the potential for brushing along the existing and possible future power line alignment.
 - III. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
 - IV. Buildings or equipment should not be located within 5.0 meters of the power line.
- f. Subdivision must meet the Alberta Infrastructure and Transportation's conditions as follows:
 - i. Dedication of a 30 meter wide service road right-of-way by caveat agreement across the highway frontage of NW 25-104-15-W5M from the north boundary of this quarter section to the south boundary of the proposed subdivision parcel at no cost to the department.

- ii. The existing direct highway access on the south boundary of this quarter section may remain on a temporary basis to be used for agricultural access only to NW 25-104-15-W5M and SW 25-104-15-W5M. No compensation shall be payable to the developers or their assigns or successors when the department relocates this temporary access or if highway access is removed and access provided via service road.
- iii. The existing direct highway access north of this quarter section is not to be used for any purpose by the owners of the proposed parcel or remnant land. This access may remain on a temporary basis to be used for agricultural access only to SW 36-104-15-W5M.

CARRIED

**c) Subdivision Application 61-SUB-07
SW 1-107-14-W5M; Blumenort
Tobias and Judith Penner**

Jack declared conflict of interest as he is the real estate agent for Tobias and Judith Penner.

MOTION 08-16 MOVED by Manfred Gross

That subdivision application 61-SUB-07 in the name of Tobias and Judith Penner on SW 01-107-14-W5M be accepted with the following conditions.

1. This approval is for a single lot subdivision, 5.33 hectares (13.17 acres) in size.
2. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
3. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:

- a. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - b. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - c. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - d. Provisions of a Maintenance Easement on the existing line into the yard as required by ATCO Electric.
 - a. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
 - b. Dedication of the most westerly 5.18 metres of the proposed subdivision for future road widening.
4. Alberta Infrastructure and Transportation require one of the two following options:
- i. Dedication by way of caveat a 30 meter wide service road right-of-way by plan of survey across the highway frontage of the remnant lands and that portion of the proposed parcel with 30 meters of the highway property line at no cost to the development department (see attached sketch). AIT is prepared to consider alternate alignments for the service road that connect the undeveloped local road right-of-way with the north boundary of the quarter section and the existing access into the remnant land or
 - ii. Construction of a service road from the existing access into the proposed parcel to the existing access into the remnant land. Construction of the service road is to be to the satisfaction of the

municipality and at no cost to AIT. Subject to construction of the service road required by the legislation, AIT is prepared to permit the existing access to the remnant land to be used only for agricultural access to the remnant land and residential access to the proposed parcel. A roadside development permit is required prior to development of the service road. In the future, once the service road has been constructed, AIT will undertake the removal of the existing access to the proposed parcel.

CARRIED

d) Subdivision Proposal
Plan 912 3390, Block 15, Lot 33 and 34; La Crete
Henry Knelsen and Peter Harder

The subdivision proposal is to change Northland Place, a six unit apartment building, from an apartment complex to town houses. Furthermore, the developer intends to construct one or two additional units to the buildings west end in the future.

A subdivision proposal was presented to the Municipal Planning Commission at the March 27, 2007 meeting where the developer's desire was to change the apartment complex to a condominium. Since then the developers have reconsidered; the desire is to change the apartment complex to a townhouse. The difference between a condominium and a townhouse is that of the lands. A condominium involves owning the individual unit and having the lands as common property whereas a townhouse involves the separation of the building and lands.

The parking availability for tenants and visitors presents a problem and is something that needs careful consideration. Currently the developer has tenant parking in the front of the building (south) with visitor parking on the west side. If the developers were allowed to change the apartment complex to a townhouse plus add additional units the visitor parking would be completely lost as the property is not large enough to accommodate the required parking. Furthermore, if the townhouse was allowed, what would become of the remainder of the lands as far as maintenance and guarantee that these lands would remain visitor parking.

MOTION 08-17 MOVED by Beth Kappelar

That the subdivision application in the name of Henry Knelsen and Peter Harder on Plan 912 3390, Block 15, Lots 33 and 34 be allowed to be submitted subject to the subdivision being for the building only with the lands remaining as common property. No additional units are permitted to be constructed on these lands.

CARRIED

6. MISCELLANEOUS ITEMS

a) Action List

The Action List of January 9, 2008 was reviewed.

b) Bylaw 664/08 Abe and Kristiana Driedger

MOTION 08-18 MOVED by Manfred Gross

That Bylaw 664/08 in the name of Abe and Kristiana Driedger be accepted as information.

CARRIED

c) Development Permit Statistic Report

MOTION 08-19 MOVED by Beth Kappelar

That the development permit statistic report be accepted as information.

CARRIED

7. IN CAMERA

MOTION 08-20 MOVED by Ed Froese

That the Municipal Planning Commission go into camera at 10:59 a.m.

CARRIED

MOTION 08-21 MOVED by Beth Kappelar

That the Municipal Planning Commission come out of camera at 11:17 a.m.

CARRIED

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ Friday, February 15th at 10:00 a.m. in La Crete
- ❖ Thursday, February 28th at 6:00 p.m. in Fort Vermilion

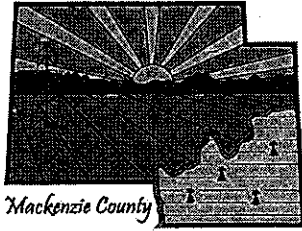
9. ADJOURNMENT

MOTION 08-22 MOVED by Ed Froese

That the meeting be adjourned at 11:28 a.m.

CARRIED

These minutes were adopted this 15th day of February 2008.



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	PUBLIC HEARING Bylaw 656/07- Land Use Bylaw Amendment to Rezone a one mile radius around Plan 0021068, Lots 2, 4 & 5 From Agricultural District 1 (A1) to Direct Control District 1 (DC1) (High Level Rural)

BACKGROUND / PROPOSAL:

Bylaw 656/07, was given first reading at the November 13, 2007 Council meeting, being a Land Use Bylaw amendment to rezone a one mile radius surrounding Footner Forest Products from Agricultural District 1 "A1" to Direct Control District 1 "DC1".

Mackenzie County received a request from Footner Forest Products Ltd. (FFP) for the provision of a one mile buffer surrounding the mill property to prevent any further residential subdivisions or additional residences per quarter section.

This request was first brought forward at the August 29th, 2007 Council meeting. Council moved that administration discuss with Footner Forest Products, rezoning a one mile buffer zone surrounding FFP to Direct Control.

OPTIONS & BENEFITS:

FFP has indicated that while they meet or exceed all regulatory guidelines for their operations, some of their activities could be irritants to residents in close proximity of the mill. FFP has indicated that they intend to increase their current productivity within the next four years which would result in increasing industrial activity and traffic. For this reason they have requested a one mile buffer surrounding the mill. In light of the current down turn in the lumber industry this is unlikely however the economy is subject to change.

Author: L. Lambert

Reviewed by: _____

[Signature]
CAO *[Signature]*

By rezoning the area to Direct Control 1 "DC1" Council would make the decision on all development permits and subdivision applications. This would allow for meaningful consultation with FFP on any development within the one mile radius of the mill.

The adjacent landowners were notified prior to the mill being constructed and they did not express any concerns about the placement of the mill in close proximity to their lands. However, some developers have come forward now and expressed their feeling of being "held hostage" by FFP. They believe that FFP's request of a one mile buffer will decrease their land value.

FFP states that they are not opposed to development within Mackenzie County however would like the County to inform any potential residents, of the lands adjacent to the mill, of these facts prior to any development activity. While the onus should fall solely on the purchaser to research and familiarize themselves with the area prior to the purchase of any lands, any future concerns by adjacent landowners may still be forwarded to the County.

The moratorium that has been placed on all country residential subdivisions would serve to currently prevent the development of the surrounding areas into multi-lot country residential subdivisions however this may not present a long term solution as country residential development is likely to continue when the moratorium is lifted.

7.4 DIRECT CONTROL DISTRICT 1 "DC1"

The purpose of this District is to provide for Direct Control of development where deemed necessary by the Municipal District Council.

A. USES

Land uses will be subject to the approval of Council.

B. REQUIREMENTS

- (1) All site requirements shall be at the discretion of Council, based upon a site plan which is submitted as part of a development permit application.
- (2) All development shall conform to the spirit and intent of the *Municipal District of Mackenzie Municipal Development Plan*.
- (3) Council may refer to other sections of this Bylaw to determine requirements for specific types of proposed land uses on property zoned under this District.

Author: L. Lambert Reviewed by: CAO

- (4) When deciding a development permit application, Council shall consider the following:
 - (i) the existing and future land use of neighbouring properties;
 - (ii) the provision of municipal services such as water and sewer, roads, and drainage systems;
 - (iii) the provision of access to the subject property; and
 - (iv) any considerations which are unique to the proposed development and/or subject property.
- (5) Council may decide on other requirements as are necessary, having regard to the nature of the proposed development.

C. ADMINISTRATION AND PROCEDURES

- (1) Council shall approve all applications for principal uses on property zoned under this District. Development proposals for secondary or ancillary uses may be delegated to the Development Authority at Council's discretion.
- (2) There shall be no appeal allowed to the Subdivision and Development Appeal Board on decisions made by Council on applications for proposed development on land zoned under Direct Control District.

D. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion 1

That second reading be given to Bylaw 656/07 being a Land Use Bylaw amendment to rezone all subject parcels within a one mile proximity of Plan 0021068, Lot 2, Lot 4 and Lot 5 from Agricultural District 1 "A1" to Direct Control District 1 "DC1"

Motion 2

That third reading be given to Bylaw 656/07 being a Land Use Bylaw amendment to rezone all subject parcels within a one mile proximity of Plan 0021068, Lot 2, Lot 4 and Lot 5 from Agricultural District 1 "A1" to Direct Control District 1 "DC1"

Author: L. Lambert Reviewed by: _____ CAO _____

BYLAW NO. 656/07
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to regulate development within a specific area.

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels within a one mile proximity of Plan 0021068, Lot 2, Lot 4 and Lot 5 be rezoned from Agricultural District 1 "A1" to Direct Control District 1 "DC1" as outlined in attached Schedule A.

First Reading given on the 13 day of November, 2007.

Second Reading given on the _____ day of _____, 2008.

Third Reading and Assent given on the _____ day of _____, 2008.

Greg Newman, Reeve

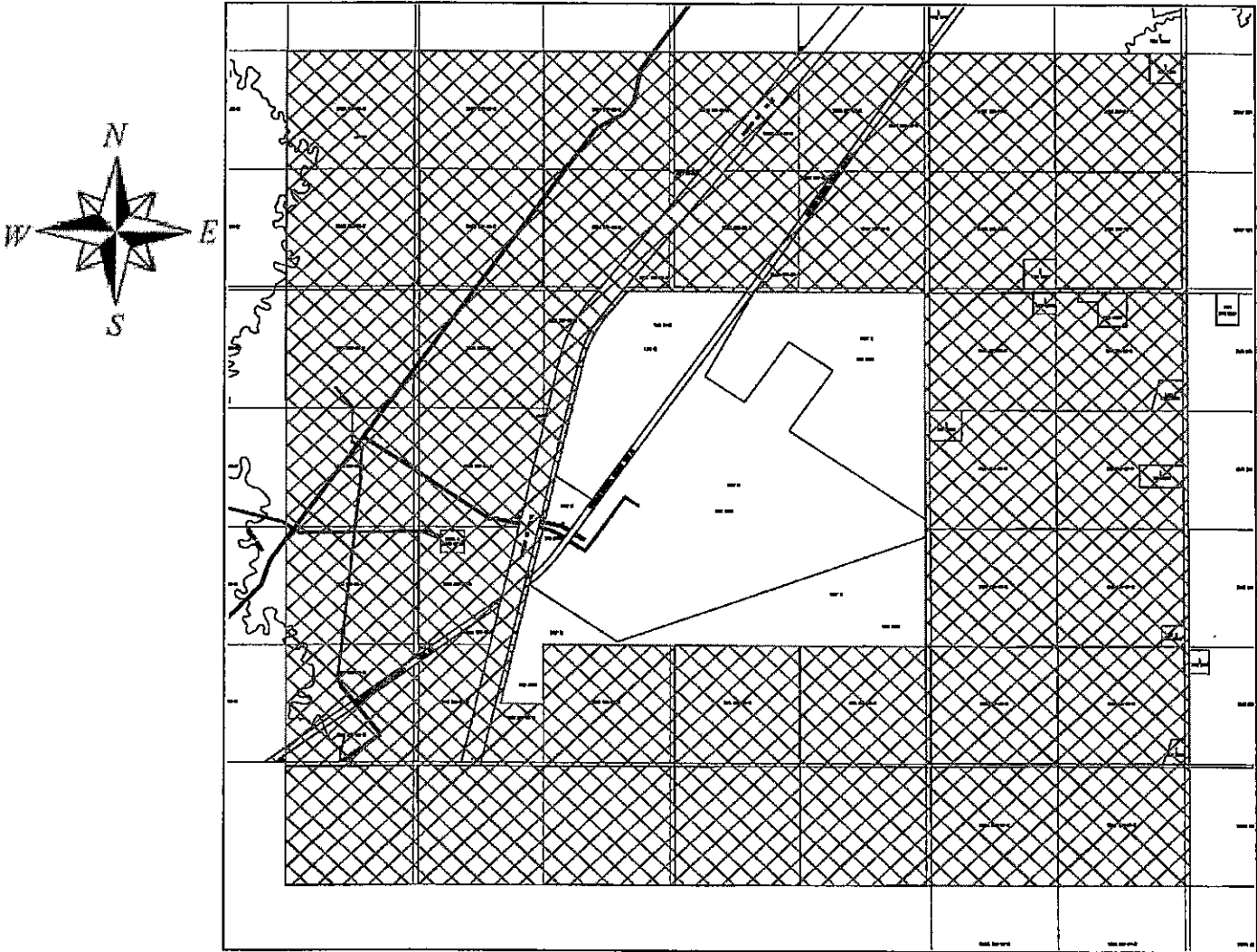
Carol Gabriel, Executive Assistant

BYLAW No. 656/07

SCHEDULE "A"

1. That the land use designation of the following property known as:

Subject parcels within a one mile proximity of Plan 0021068, Lot 2, Lot 4 and Lot 5 be rezoned from Agricultural District 1 "A1" to Direct Control District 1 "DC1" in Rural High Level.



Greg Newman, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2008.

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

February 22, 2008

Mackenzie County
P.O box 640, Fort Vermillion, AB
TOH INO

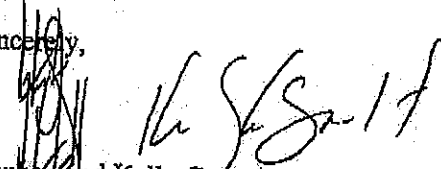
To: Liane Lambert, Development Officer

This letter is in response to the proposed Bylaw 656/07 to rezone a one-mile radius surrounding Footner Forest Products. As the owners of subdivided land NE - 7 - 109-19- W5M we Stephen and Kelly Casault are opposed to rezone this area to Direct Control "DC1". This Bylaw if approved would not allow us to develop our land the way in which we had planned to do upon purchasing. We have a verbal arrangement with the present landowners of the quarter section our acreage is on to purchase an additional 3-10 acres of their land in order to build our home. This future land site, which we have planned to add to our current land, is, based on drainage and distance from current boundaries, the only sensible area to build a home. The current 9.1 acres that we currently own have been developed into a road and pad site on which we will be building a shop to be used to store company equipment. Upon purchasing our current land and under the Agricultural District 1 "A1" it was our understanding that purchasing additional land was an option. Throughout our development of our land we have co-operated and followed regulations and have been in frequent contact with the M.D. If the new rezoning is changed to Direct Control "DC1", the area which we would like to build our home will not be allowed.

As business owners and hopeful future residents of Mackenzie County we feel that our opposition to the rezoning should be greatly taken into consideration. The M.D and Footner Forest products should have instituted the Direct Control Bylaw during the planning stages of the mill. If Footner's and the M.D.'s initial objective was to rezone the land at the time of Footner's proposal to build the mill to be rezoned to Direct Control, we feel Footner would not have been so readily accepted by affected land owners. Although Footner has provided employment opportunities to many residents of High Level, as a company that came into our community, Footner needs to recognize the needs and wants of area land owners and act upon what land owners as a majority want.

My husband I regret that we can not attend the Public Hearing for Bylaw 656/07 February 27, 2008 as our daughter has medical appointments in Edmonton. We would like our letter to be read aloud at the meeting in order to express our views in our absence.

Sincerely,


Stephen and Kelly Casault
Optimal Enterprises Ltd.

Mackenzie County Public Hearing Notification for Bylaw 656/07 on Rezoning a one mile radius around Footner Forest Products.

On February 27, 2008 Council meeting in the High Level Council Chambers in High Level AB @ 4:00 pm.

Land owners have major concerns regarding Bylaw 656/07.

The concerns are as follows:

- There is a current proposal, by request of Footner Forest Products, to have the County of Mackenzie restrict development within a one mile perimeter around the mill's property. The proposed development restrictions would essentially freeze the ability of these landowners to develop or subdivide their property in the future. The land will have no value. I can only speculate on the motive behind this proposal from the mill as securing land and fixing land prices for future development. This is a case of a big corporation flexing its muscle at the expense of the little guy. If the mill wants this land so badly, why don't they buy it from the current landowners at a negotiated price? I think most people can appreciate the injustice of this situation. We personally feel the mill should be embarrassed for even proposing such a request.
- Why does Footner Forest Products want Direct Control for a one mile radius?
- Will this freeze all development within the one mile radius?
 - * Re-placement of buildings ie: building a house where currently there is a Mobile home.
 - * If your house, or surrounding buildings are destroyed by fire or damaged in any way, will this re-zoning bylaw 656/07 prevent the land owner from re-building?
 - * Will water wells or dug outs be allowed?
 - * Will the current landowners be allowed Leasing or Rent land?
- Mackenzie County purchased land from Jake Elias, are they willing to Purchase the balance of the land in the one mile radius surrounding Footner Forest Products from the current affected land owners?
- If Footner Forest Products should request another "Direct Control District" in the future would the County of Mackenzie oblige?
- If Bylaw 656/07 is passed, as a group the land owners within the one mile "Direct Control Zone" will seek legal advice.

THIS IS WHAT THE LAND OWNERS ARE FACING

“DIRECT CONTROL DISTRICT”

1. Purpose

The purpose of this district is to authorize and allow Council to exercise particular and specific direction and control over the use and development of land or buildings in particular areas of the County as Council deems appropriate.

2. Uses of Land or Buildings

Council may regulate and control the use and development of land or buildings in areas designated “Direct Control” by this Bylaw or any amendments thereto, in any manner it considers necessary, including but without limiting the generality of the foregoing, the designation of minimum or maximum lot areas, setbacks, building heights, floor area, design, appearance³, landscaping, parking and floor plan specification.

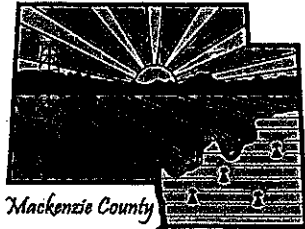
3. Delegation of Authority by Council

Council may, by either resolution or Bylaw if it deems the situation appropriate, delegate its authority to consider and decide upon a specific or all applications for a development permit in Direct Control Land Use Districts to either the Development officer or the Municipal Planning Commission.

List of land Owners sent letters for the one mile buffer rezoning.

The numbers correspond to the land on the map. These are the owners according to land titles.

Ellias & Frances Forest	4, 29
Garry & Ujan Forest	5
Eugene Seaward	6
Benny Gerbrandt	7
George & Helen Braun	8
Java Investments	9, 10, 11, 12
Gilles Larocque & Maria Klassen	19
Frank Penner	20
John & Helen Doerksen	21
John & Margaret Wiebe	22
Benchmark Environmental Inc.	23
Abe & Leona Wolfe	24
Colin Wolfe & Wendy Wiebe	25
Optimal Enterprises Ltd.	26
Mike & Donna Lea	27, 32
Central Western Railway Corporation	35
Shayne and Sandra Stahl	28
Michael & Wendy Parkins	30
Larry & Diane Giesbrecht	31
Footner Forest Products	Footner 1, Footner 2 & Footner
3, Footner 4	
Crown	1, 2, 3, 13, 14, 15, 16, 17, 18, 33,
34, 36 & 37	
Town of High Level	
Alberta Transportation	



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Mackenzie Housing Lodge – request for a computer

BACKGROUND / PROPOSAL:

The County supports local organizations in various ways.

OPTIONS & BENEFITS:

We received a request for an old computer from Mackenzie Housing for the use by residents at the Heimstead Lodge (please see the attachment).

We have an older workstation with an estimated value of \$50 to \$100.

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That an old computer workstation be donated to the Mackenzie Housing Management Board for the use by residents at the Heimstead Lodge.

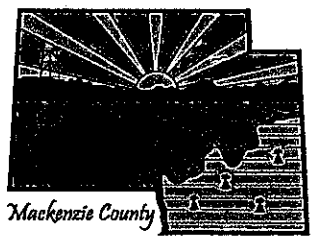
Author: _____ Review Date: _____  CAO

Joulia Whittleton

From: Barb [mhmbbarb@telus.net]
Sent: Tuesday, February 19, 2008 2:59 PM
To: Joulia Whittleton
Subject: RE: computer

Joulia, Mackenzie Housing is looking for a computer that is able to be used for e-mail. We have a resident that is asking for access to email and I don't have any computer that we can use for this purpose only. If the County has any old computers that you are not using, would your Council consider donating it to us for this purpose. Thanks for your consideration of this request.

Barbara L. Spurgeon
Operations Manager
Mackenzie Housing Management
(780) 928-4349



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	New Xerox Purchase for La Crete Office

BACKGROUND / PROPOSAL:

The 2008 interim budget includes \$30,000 for a new Xerox unit for the County's La Crete Office.

OPTIONS & BENEFITS:

We obtained a proposal from Xerox with respect to replacing the two rental Xerox units with one upgraded unit.

Please note that, although under the new purchasing policy, the three quotations are required for a purchase over \$10,000/item and up, only one proposal was obtained in this situation due to the fact that there is maintenance and support personnel available for this product from High Level and to keep all our photocopier units within the same supplier for compatibility and troubleshooting. In addition, due to the Xerox 430ST lease expiration date, we would have to payout this lease if we decide to return this unit today due to switching to a different supplier.

Existing units (currently leased):	Quarterly payment	Annual (currently included in 2008 interim operating budget)	Monthly volume charge per copy
Xerox DC460 (LC main office unit)	\$2,375.32	\$9,501.28	\$.0143
Xerox 430ST (MRES office unit)	\$1,126.38	\$4,505.52	\$.0130
TOTAL		\$14,006.80	

Author: _____ Review Date: _____ *[Signature]*
CAO

<i>New unit:</i>	Budget	Price	Monthly volume charge per copy
DC460 (LC main office unit)	\$30,000	\$36,027	\$0.0085
Installation charge (estimate, will be charged to operating)		\$2,500	
TOTAL		\$38,527	

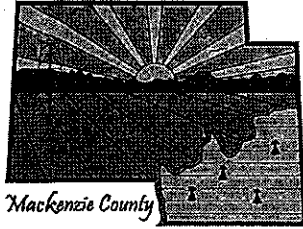
COSTS & SOURCE OF FUNDING:

2008 Budget

RECOMMENDED ACTION:

That the 2008 La Crete Xerox purchase capital project budget be amended from \$30,000 to \$36,000 with the added \$6,000 coming from contributions through the general operating fund.

Author: _____ Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Northern Lights Health Region

BACKGROUND / PROPOSAL:

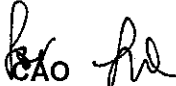
See attached letter received from Jeff Fitzner, Chair of the Northern Lights Health Region.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the letter from Northern Lights Health Region be received for information.

Author: C. Gabriel Review By:  CAO



Jeff Fitzner
Ph: 780.790.6020
Fax: 780.790.6019

February 20, 2008

Mr. Greg Newman
Reeve, Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Newman

Thank you for your interest in an overview of the capital and operating plans for the entire health region, with your particular interest in the Mackenzie area.

As you referenced in your letter, the Northern Lights Health Region (NLHR) is in the process of completing a Health Needs Assessment, as required under the *RHA Act*. Information gathered from this process has provided the health region with the necessary information to proactively plan services, programs, and the resources required to meet the needs of the communities and individuals we serve.

Stakeholder input has been sought across our region and many views have been heard and shared. This planning phase is now winding down and we hope to have information from it consolidated and ready to share back with our stakeholders across the region over the next couple of months. We have heard representations from local Community Health Councils throughout the region and a variety of other stakeholders as part of this process. This wealth of grass-roots input will help ensure our plan is updated with the best possible current information and input from the citizens of our region.

Thank you for your kind invitation to attend a County Council meeting. Perhaps we can arrange for a representative of our Board or Executive Administration to join one of your future meetings to present an overview of our overall plans in the region, and also receive feedback from the Council about its ongoing issues and opportunities for improving health services in the region. I'll ask our Stakeholder Relations Committee of the Board (comprised of NLHR Board and Executive Administration members) to arrange a follow-up with you to consider that path in the near future. This committee has helped coordinate much of the community input into the Service Plan and ensure views are adequately reflected and considered by the Board.

Thank you again for your interest and support in the health and wellness of the Northern Lights Health Region.

CORPORATE OFFICE

7 Hospital Street

Fort McMurray, AB

T9H 1P2

Ph. (780) 791-6020

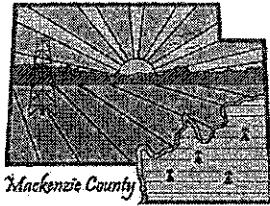
Fx. (780) 791-6029

Sincerely

A handwritten signature in black ink, appearing to read 'J. Fitzner', with a horizontal line extending to the right.

Jeff Fitzner
Chair, Northern Lights Health Region

Cc Honourable Dave Hancock, Minister of Health and Wellness
Frank Oberle, MLA Peace River



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

January 10, 2008

Mr. Jeff Fitzner
Board Chair
Northern Lights Health Region
7 Hospital Street
Fort McMurray, AB
T9H 1P2

Dear Mr. Fitzner:

The Council of Mackenzie County would be pleased if you could provide us with an overview of your capital and operating plans for the entire health region, especially for the Mackenzie Region.

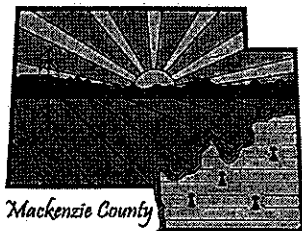
The Health Region has recently completed a needs assessment for the communities in Mackenzie County which the County would like an opportunity to review along with a plan of how the Health Region plans to address these needs. The County is willing to offer support wherever possible for the projects in our County or communities.

Thank you and we would appreciate your response as soon as possible. We also encourage you to attend a County Council meeting at your earliest convenience to discuss matters of mutual concern or speak to us about regional matters. If you require further information please feel free to contact me at (780) 927-3807 or (780) 841-3578, or our Chief Administrative Officer, William Kostiw, at (780) 927-3718.

Sincerely,

Greg Newman
Reeve

pc: Hon. Dave Hancock, Minister of Health and Wellness
Frank Oberle, MLA – Peace River



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	John Klassen, Director of Environmental Services
Title:	Road Construction Request – Ernie Driedger SE 12-104-16-W5M

BACKGROUND / PROPOSAL:

Ernie Driedger applied for a road to be built to SE 12-104-16 W5M with the 2008 road construction requests. The application was submitted, with an offer to purchase, on the August 31st deadline. Policy PW019 Road Construction Eligibility and Prioritization states:

1.1(e) "The road to be constructed to **privately owned land** shall extend only to the nearest property line of the land owned by the applicant. "

2.1(b), 2.2(b) "That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s) or group. **Title searches will be done as of September 30 of each year.**"

A title search conducted on September 30th revealed that a title transfer had not been completed yet (the title transfer was completed on October 3, 2007) and under Policy PW019 he did not qualify.

A letter was sent to Mr. Driedger on January 17, 2008 informing him that his request was declined during budget deliberations. On February 15, 2008 a letter was received from Mr. Driedger asking Council to reconsider his request.

OPTIONS & BENEFITS:

For discussion.

Author: Connie Friesen

Review Date: _____

For
CAO *Ad*

COSTS & SOURCE OF FUNDING:

If approved for 2008 Road Construction, the project is estimated to cost \$50,000 to be funded from the 2008 Capital Budget.

RECOMMENDED ACTION:

Option 1:

That the Road Construction Request to SE 12-104-16 W5M be added to the 2008 Road Construction Budget.

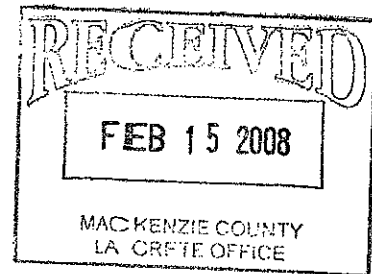
Option 2:

That the Road Construction Request to SE 12-104-16 W5M be declined.

Ernie Driedger
Box 1537
La Crete, AB
T0H 2H0

February 14, 2008

Mackenzie County
Box 1690
La Crete, AB
T0H 2H0
ATTN: John Klassen



Dear Sir;

I, Ernie Driedger, put in a request for road construction to SE12 - 104 - 16 - W5. I got a letter from Mackenzie County that the request was rejected based on policy PW019. I am very disappointed on the decision. Reason being I tried my hardest to get my loan documents and road request in place before September 30th. I did get all documents in on time. I called the land titles office and the official land transfer was completed on October 3rd. Nobody at the County informed me that the title transfer had to be complete by September 30th. Before I purchased the land I asked Connie at the County office if she could see any problem with a road being built to the quarter. She quoted "you probably will not get a road this fall (which I had hoped for) unless you pay for it yourself. As long as you get your request in by September 30th there should be no problem for next years budget." Based on her comments I put my place in town up for sale (which sold right away) with the intent to move to my new land. Now with my place sold and no road to my new land it puts me in a difficult situation. I now need to rent or buy a new place to live until the following summer because of no road to my new land. Which really doesn't make sense to do. I also need to find a place to move my possessions and equipment in the meantime which will be very costly.

Danny Buller (the previous landowner as well as the landowner of the quarter between my land and the highway) gave me permission in fall to trespass on his land because it was summerfallowed last year anyhow. Danny told me I could not do that this summer because he was intending to seed his land and he didn't want any ruts across his lawn or field.

I talked to one of the councilors about my situation. He suggested on getting an approach made unto the road allowance (which would be better than nothing) but without a road and the soil being clay, I could not access my property anyway. With constructing my yard, I will need cement trucks and other equipment to access my property, which would not work without a road. I also can't seed my land or access it with farm equipment. I also can't apply for power till the road is approved.

I strongly hope the council will reconsider their decision and build a road so we can move to my quarter in spring of 2008.

Yours truly,

Ernie Driedger

881 PX

NE12 104-16-5

SE12 104-16-5

Municipal District of Mackenzie No. 23

Title	Road Construction Eligibility and Prioritization	Policy No.	PW019
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Legislation Reference	Municipal Government Act, Section 18
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Purpose:

To define road construction eligibility and priorities.

This policy rescinds and replaces Policy PW002 – 95.

Policy Statement and Guidelines

The Municipal District of Mackenzie No. 23 shall be solely responsible for new road construction within public road allowances. Landowners may build roads on municipal road allowances under the direct supervision of the M.D.

Definitions

For the purpose of this policy the following definitions shall apply:

Residence – a residence in accordance with the Municipal Land Use Bylaw and subject to all approved permits.

General

- 1.1 Construction of roads shall take place on statutory road allowances or road rights-of-way, wherein:
 - a) The construction extends and forms part of the existing network of roads;
 - b) The construction meets all design, specifications and standards as determined by the Municipal District of Mackenzie;
 - c) The application has been made on a "Road Construction Request" form by the landowner(s) for Council's consideration;
 - d) The project has been approved by Council; and
 - e) The road to be constructed to privately owned land shall extend only to the nearest property line of the land owned by the applicant.
 - f) The road to be constructed shall not end in a wet area. The road shall be constructed until the applicant has access to dry ground.

- 1.2 Construction outside of the road right-of-way shall be generally accepted when:
- a) The construction is necessary to meet the design, specifications and standards as determined by the Municipal District of Mackenzie;
 - b) The construction along the road allowance is not cost effective;
 - c) The Municipal District of Mackenzie No. 23 derives either an economic and/or social benefit from the resulting development.
- 1.3 Applications for road construction must be received by August 31 annually. All applications will be reviewed and prioritized by Council. Only applications approved during budget deliberation will be constructed.

Eligibility

- 2.1 Consideration shall only be given for the construction of roads to access agricultural lands provided:
- a) A minimum area of eighty (80) acres of the land on any one quarter is in:
 - i. Production, or
 - ii. Seedbed condition for the production of an agricultural crop, or
 - iii. Has been permanently fenced for livestock operations; and
 - b) That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s) or group. Title searches will be done as of September 30 of each year.
- 2.2 Consideration shall be given for the construction of roads for residential access provided:
- a) The applicant shall give the Municipal District of Mackenzie No. 23 an irrevocable letter of credit, certified cheque or other suitable financial commitment in the amount of \$10,000 per half mile. This shall be submitted by September 30th. If the property owner builds a residence on the subject property within a two-year period, the irrevocable letter of credit or certified cheque shall be returned. If a residence is not constructed within a two-year period the Municipal District of Mackenzie will use the \$10,000 to offset a portion of the cost of road construction.
 - b) That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s) or group. Title searches will be done as of September 30 of each year.

2.3 Industry/Commercial

Consideration shall be given for the construction of roads on a case-by-case basis.

Prioritization

3.1 Prioritization shall be by road class in the following order:

- a) Collector
- b) Local Road
- c) Low Volume Farm Access
- d) Field Access

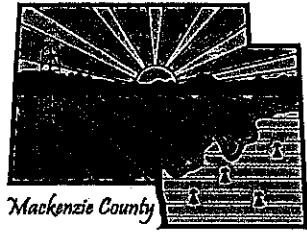
Within each classification consideration shall be given on a case-by-case basis. Where funding allows, due regard shall be given to through roads which benefit multiple land owners and road users. Approved applications for road construction will be considered and reviewed as part of the existing road network.

3.2 Council may approve construction of a road in the current year where:

- a) Costs are expected to accelerate significantly in the following year, and
- b) The landowner is willing to finance the project in the current year and provides the estimated costs up front, and
- c) Council is willing to reimburse the landowner in the following year.

Council reserves the right to modify the priority of a project when the distribution of costs for the construction of a road is presented as a cost shared project. Subject to the discretion of M.D. Council, the upgrading of any of the road infrastructure within the municipality may be given a higher priority.

	Date	Resolution Number
Approved	December 19, 2001	01-713
Amended	May 22, 2002	02-377
Amended	June 4, 2002	02-393
Amended	September 24, 2002	02-666
Amended	November 26, 2002	02-848
Amended	April 20, 2004	04-276



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Gravel Reclamation Liability

BACKGROUND / PROPOSAL:

The County has various gravel sites. These sites will require reclamation work done during the life of a pit or at the depletion time.

OPTIONS & BENEFITS:

In 2003, the County engaged EXH Engineering in undertaking the Reclamation Liabilities and Gravel Reserves Estimates study. Administration adjusted the estimated reclamation liability based on these estimates and continued allocating \$1.00/m³ of gravel removed from the County's owned pits on an annual basis.

The County carried \$442,975 in Gravel Pit Liabilities on its balance sheet at the end of 2006 in total.

During the 2006 annual audit, Administration and the County's Auditors discussed the need to review and update the 2003 study for accuracy and relevance. Administration engaged Stewart, Wier & Co. Ltd. engineering firm to review and update the 2003 study. We received their report in January 2008 (please see attached).

Administration was not satisfied with the assumptions made in the Stewart, Wier & Co. Ltd. report with respect to the unit costs and the quantities used. Therefore, an internal review was done and is attached in a draft form. The local contractors and Alberta Environment were contacted and consulted during this review. This review was also possible due to the fact that we have internal expertise with respect to the reclamation reviews and estimates.

Our new gravel reclamation liability is estimated at \$690,551 (current dollar value). It is proposed that the County continues to budget \$1.00/m³ in its annual operating budget

Author: _____ **Review Date:** _____  **CAO**

with undertaking an annual internal review to determine if any additional adjustments would be required.

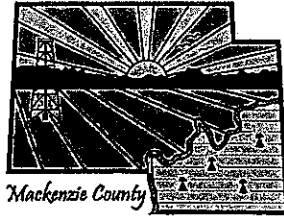
COSTS & SOURCE OF FUNDING:

\$247,576 adjustment to the current liability account is required. The 2007 operating budget included \$50,000. We are short \$197,576 to make this adjustment in 2007.

RECOMMENDED ACTION:

That the Gravel Reclamation Liability report be approved as presented and that Administration makes appropriate budgetary steps/amendments to bring the reclamation liability up to its latest estimate.

Author: _____ Review Date: _____  CAO



Mackenzie County

Gravel Reclamation

Draft 1

DRAFT

This report contains 19 pages

Document review and approval

Revision history

Version	Author	Date	Revision
1	Mark Schonken	February 19, 2008	

This document has been reviewed by

	Reviewer	Date reviewed
1		
2		
3		
4		
5		

This document has been approved by

	Name	Subject matter experts	Signature	Date reviewed
1				
2				
3				
4				
5				

Contents

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2	Background	2
3	Summary of reclamation liabilities	3
3.1	Assumptions	3
4	North Vermilion Pit	5
4.1	Pit operations	5
4.2	Code of practice	5
4.3	Pit plan	6
4.4	Reclamation liability	6
5	West La Crete Pit	7
5.1	Pit operations	7
5.2	Code of practice	7
5.3	Pit plan	8
	Pit plan (<i>continue</i>)	9
5.4	Reclamation liability	10
6	Fittler Pit	11
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1 Introduction

During 2007 the County did not engage in any active reclamation operations at the various operated pits. Minor reclamation did take place as part of the 2007 crushing contract. This was due to the overburden material that was placed in previously excavated pit areas. This report summarizes the remaining reclamation liability to the County based on the current pit conditions and supersedes the reclamation report prepared by Stewart & Weir for 2007.

The County engaged Stewart & Weir to review the County's reclamation liabilities as part of the year end activities. Stewart & Weir were selected since they were involved with the County's gravel program in 2007. However, review of the report submitted by Stewart & Weir highlighted a number of significant errors and omission. These are briefly summarized as following:

- The cost used to remove overburden was directly applied to disturbed area;
- One gravel pit was used as the basis to determine the liability for all the various pits;
- The assumption was made that it would cost the same for the removal of overburden than it would to replace the overburden;
- Actual quantities of overburden and topsoil were not used in any of their calculations;
- Depth of the gravel pits also does not appear to be at all relevant to any of their assumptions;
- Basis of reclamation is not defined and the approach that will be followed is also not specified;
- There was no consultation with external contractors to determine what the contractor cost would be for the various pits; and
- No groundwater or surface water impacts were considered for any of their assessments.

Based on the above, the County could not rely on the report prepared by S&W, as a result, a reassessment was performed by the County.

2 Background

Reclamation of gravel pits are mainly governed under the auspice of Alberta Environment. Significant items to consider in assessing the reclamation obligation and liability are the following:

- Quantities that have to be moved, including the method and distance of transportation;
- Availability of quantities, these would include the overburden to backfill and the topsoil available for vegetation;
- Groundwater and surface water impacts, generally gravel exploration and extraction do not have a significant impact on the groundwater quality and quantities. This is mainly due to the fact that gravel does not result in
 - Groundwater or surface water pollution other than dissolved solids in surface water runoff (discharge);
 - The County's gravel operations are also not significant enough to have a real impact on ground water tables; and
 - Does not significantly contribute to the development of a depression cone on surrounding groundwater users.
- Soil quality, which has a significant impact on the leveling that might be require;
- Legislative requirements, including the commitments made in the pit code of practice;
- Future land use, which is typically will be based on the level of land use achievable after reclamation considering the surrounding land uses; and
- The best available method of reclamation not involving excessive costs with limited or no significant future benefit.

3 Summary of reclamation liabilities

Summary	North Vermilion	West La Crete	Fitler	Tompkins	Tall Cree	Total
Backfilling						
Overburden	67,793	87,150	162,500	29,485	32,500	379,428
Topsoil	29,816	15,000	32,500	14,743	6,500	98,559
Infrastructure	-	-	-	-	-	-
Sloping	5,000	10,000	10,000	5,000	10,000	40,000
Levelling	2,262	11,200	19,950	7,700	3,500	44,612
Vegetation	485	2,400	4,275	4,950	750	12,860
Sub-total	105,356	125,750	229,225	61,878	53,250	575,459
Administration	10,536	12,575	22,923	6,188	5,325	57,546
Maintenance	5,268	6,288	11,461	3,094	2,663	28,773
Monitoring	5,268	6,288	11,461	3,094	2,663	28,773
Total	126,428	150,900	275,070	74,253	63,900	690,551

3.1 Assumptions

The following assumptions were used in assessing the County's reclamation liability:

- Overburden and topsoil quantities used were either based on the volumes removed from the gravel pits or the quantities still above ground that will be placed back in the pit. Where actual quantities were not available estimates were used, in these cases reclamation will likely not take place within the next 3 to 5 years;
- The unit cost for hauling was confirmed with Abe Bannman from Kenelsen Sand and Gravel, a significant roads and gravel contractor in the County region;
- None of the gravel pits have any significant infrastructure that would require decommissioning or removal at reclamation;
- A general provision has been included in all the calculations to slope some of the banks of the gravel pits. The reclamation approach that will likely be followed by the County will be that the slopes will be decreased by the overburden material;
- The leveling cost is a general provision based on management assessment of the gravel pit leveling requirements;

- The vegetation costs are based on the areas disturbed and the estimated cost to re-vegetate the disturbed areas. The unit cost was confirmed with the County's agriculture fieldsman; and
- Administration, maintenance and monitoring costs were assumed to be 20% in total. These costs are consistent with those costs applied in the mining industry.

DRAFT

4 North Vermilion Pit

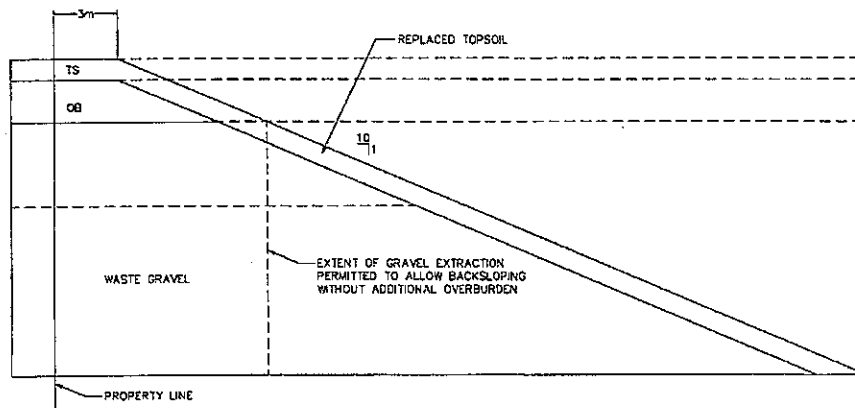
4.1 Pit operations

The County only started crushing at the North Vermilion pit in 2007 and will probably continue with some crushing activities in 2008. However, it is unlikely that the County will crush the pit beyond 2009.

The overburden material that was stripped prior to crushing and was not stockpiled close to the pit, the pit operations did also not allow any backfilling to take place. Overburden material will, therefore, have to be hauled back to the pit. Hauling cost is almost double the cost than what it would have been should the County have used a dozing approach.

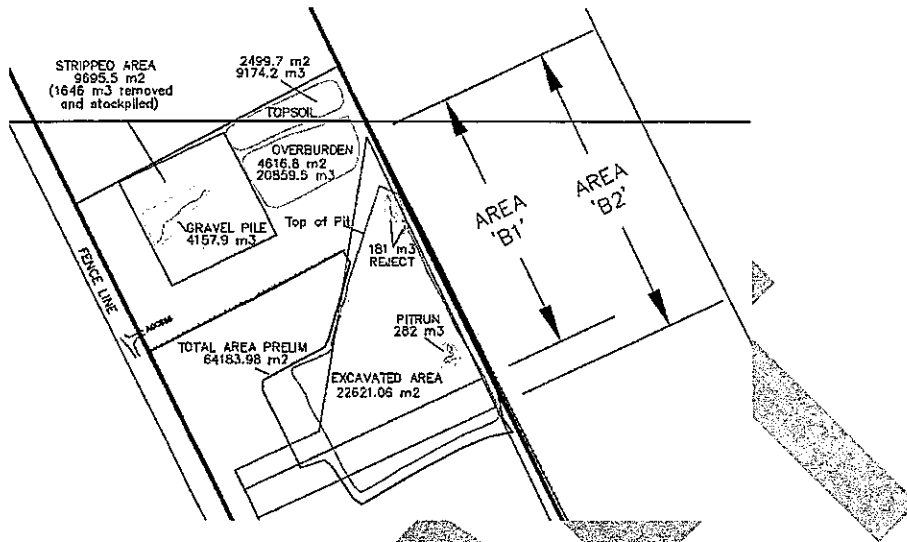
4.2 Code of practice

The code of practice for the North Vermilion pit indicates that the slopes within the pit will be leveled to 10:1 ratio. The impact of this is that the pit will be very flat, with the length of the slope from the high wall will be approximately 20 meters. Based on the quantity overburden available, this slope will be achieved with minimal sloping work required on the high wall. A 20 meter slope will result in a vacuum which will be more than the quantity gravel extracted.



The final land use for the pit will be hay land which will be achieved with the 10:1 ratio as required by the code of practice.

4.3 Pit plan



4.4 Reclamation liability

Below is a summary of the reclamation liability as calculated by the County:

Description	Units	Quantities	Unit Cost	Cost
Backfilling				
Overburden	m3	20,860	3.25	67,793
Topsoil	m3	9,174	3.25	29,816
Infrastructure				-
Sloping	m	50.00	100.00	5,000
Levelling	ha	3.23	700.00	2,262
Vegetation	ha	3.23	150.00	485
Sub-total				105,356
Administration	10%			10,536
Maintenance	5%			5,268
Monitoring	5%			5,268
Total				126,428

5 West La Crete Pit

5.1 Pit operations

The West La Crete pit has been in operation for a number of years. The County acquired the right to operate the pit in 1995 when it was transferred from the road authority. No specific reclamation activities took place since 1995 except the backfilling of new overburden material in existing pit areas.

During 2007 no additional overburden stockpiles were created for the West La Crete Pit. The overburden striped in the 2007 was backfilled in a prior excavated pit area. This is, however, not applicable to the topsoil which were stockpiled above surface. The total overburden and topsoil material as at February 11, 2008 were not surveyed by the engineers and as a result was internally calculated at approximately 68,000 cubic meters.

5.2 Code of practice

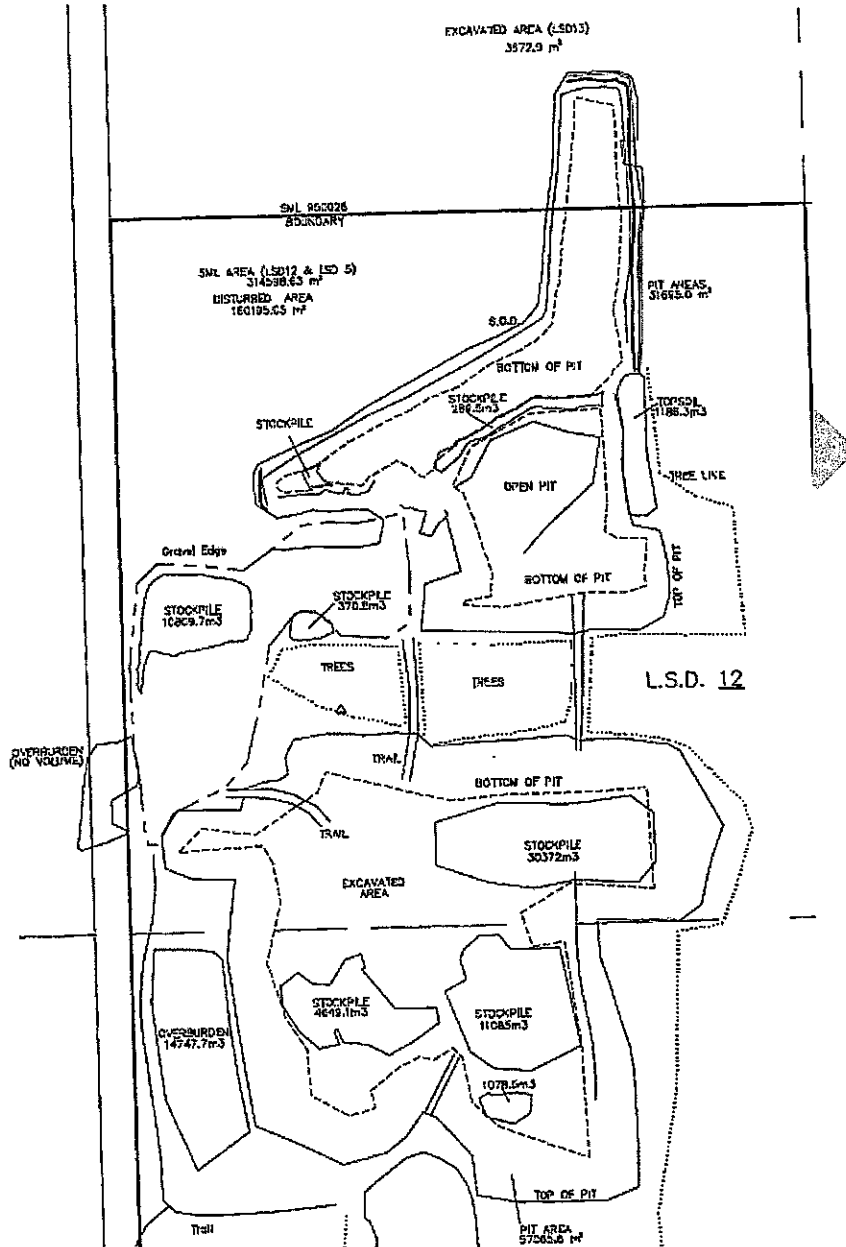
The code of practice was not available for the West La Crete pit at the time of the reclamation review. As a result, the following reclamation activities will take place based on the County's assumptions:

- The CLI rating for the soil will likely be a class 5 or 6, which would require slopes of 6:1 and 3:1 respectively;
- Overburden material available at the pit will not be sufficient to achieve a slope of more than 3:1;
- The pit has a depth of approximately 9 meters, with steep side slopes; and
- The pit area will likely not return to forest conditions or any other higher level of vegetation after reclamation.

Although, a prudent approach was followed in the reclamation calculations for the West La Crete pit, a detailed survey and calculation will be conducted in 2008 of the pit area.

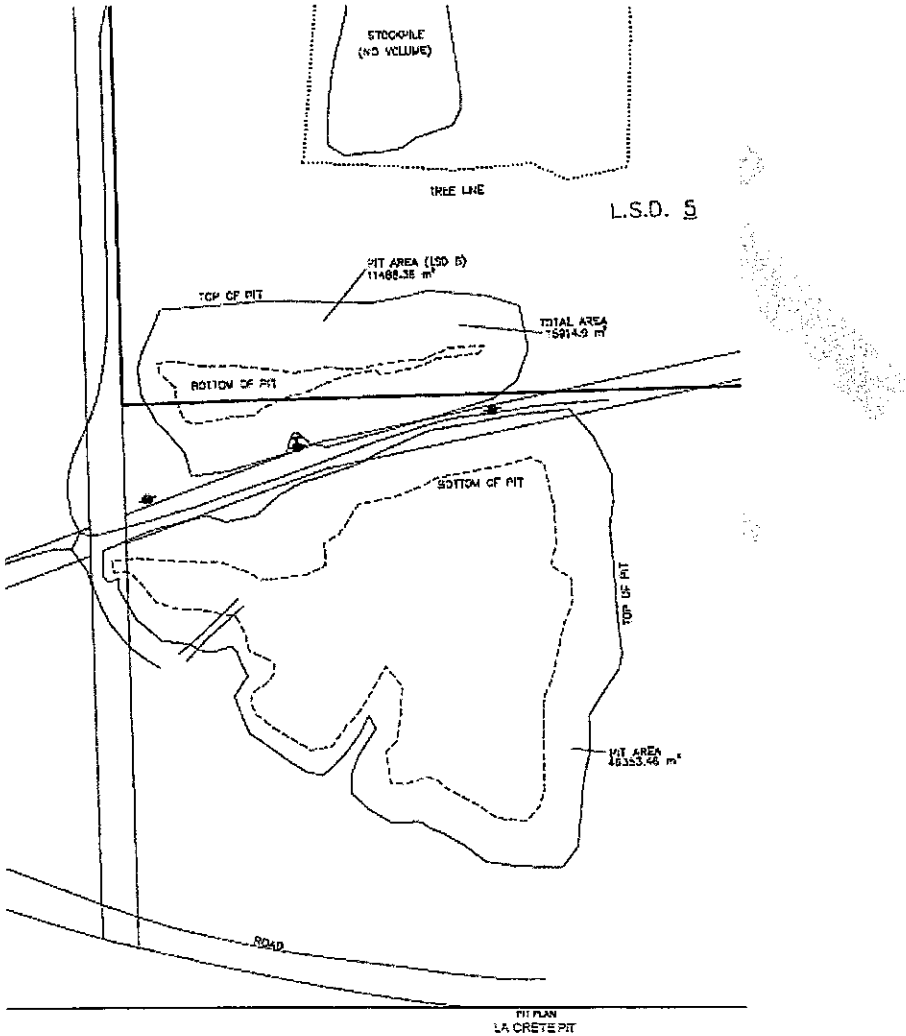
5.3 Pit plan

Below is the top half of the West La Crete pit.



Pit plan (continue)

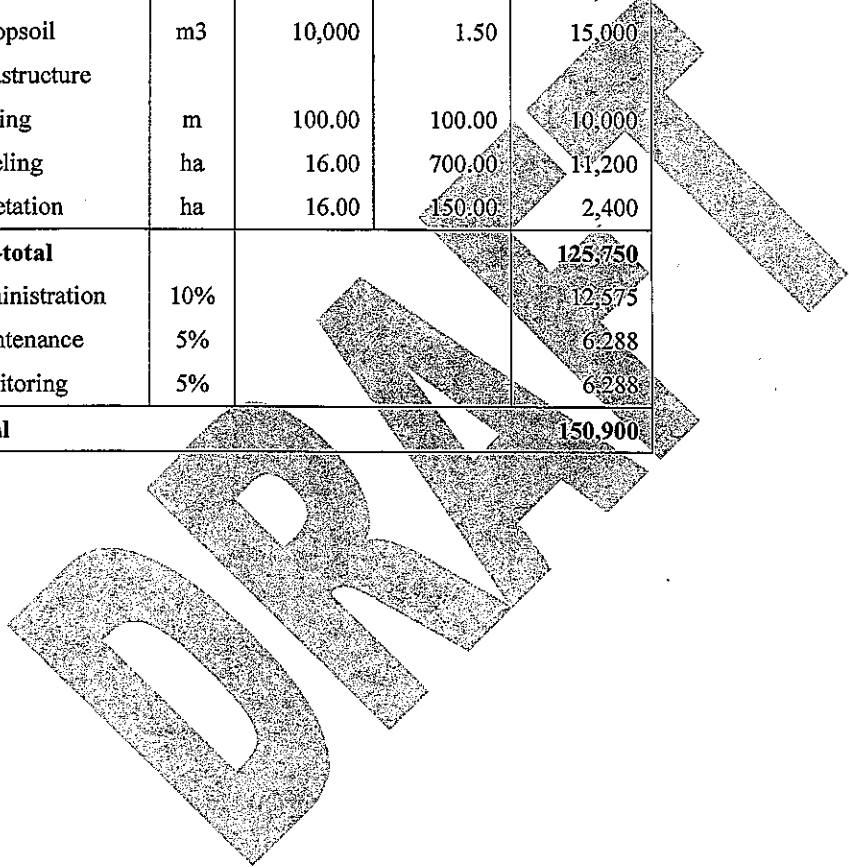
Below is the bottom half of the West La Crete pit.



5.4 Reclamation liability

Below is a summary of the reclamation liability as calculated by the County:

Description	Units	Quantities	Unit Cost	Cost
Backfilling				
Overburden	m3	58,100	1.50	87,150
Topsoil	m3	10,000	1.50	15,000
Infrastructure				
Sloping	m	100.00	100.00	10,000
Leveling	ha	16.00	700.00	11,200
Vegetation	ha	16.00	150.00	2,400
Sub-total				125,750
Administration	10%			12,575
Maintenance	5%			6,288
Monitoring	5%			6,288
Total				150,900



6 Fidler Pit

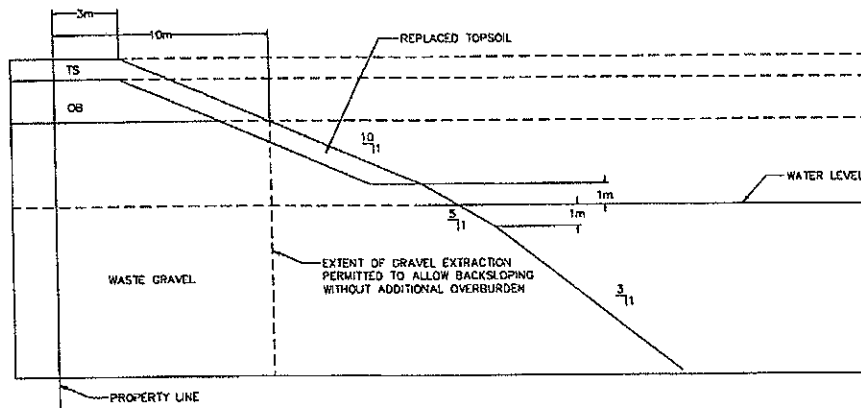
6.1 Pit operations

During 2007 the Mackenzie County acquired the Fidler pit and pressure was relieved from the County to do any crushing before the lease would have expired. As a result, there were no crushing activities at the pit and only a section was stripped ready for crushing. However, the Fidler pit area has been in operation for a number of years. Currently there are an old water filled pit, sloped and un-sloped overburden piles.

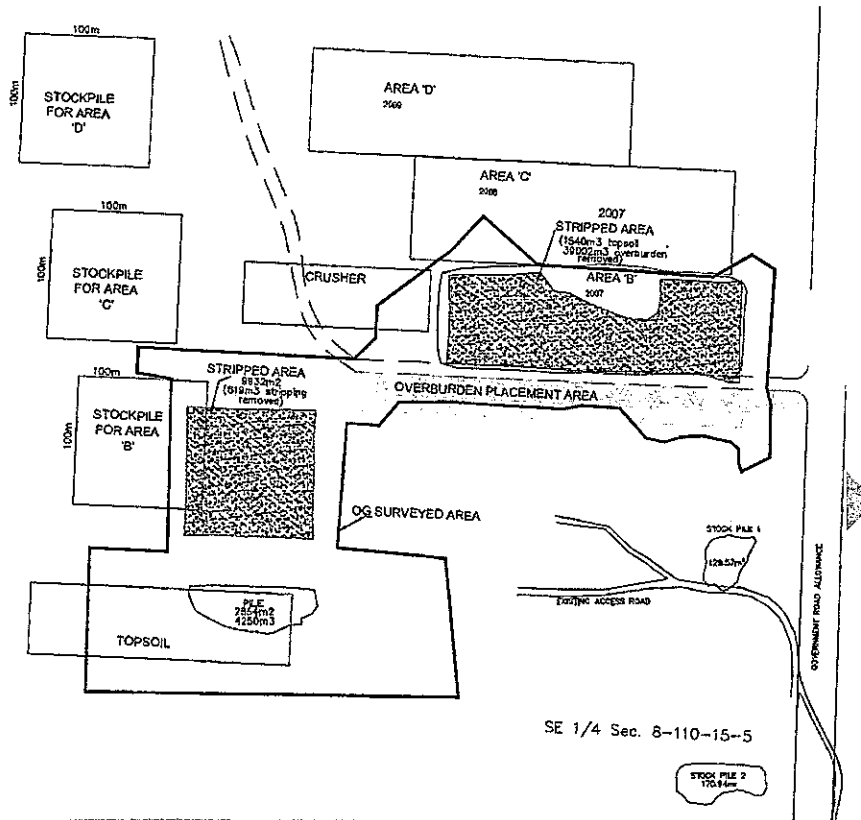
6.2 Code of practice

The code of practice for the North Vermilion pit indicates that the slopes within the pit will be leveled to 10:1 ratio. The impact of this is that the pit will be very flat, with the length of the slope from the high wall will be approximately 20 meters. Based on the quantity overburden available, this slope will be achieved with minimal sloping work required on the high wall. A 20 meter slope will result in a vacuum which will be more than the quantity gravel extracted.

The code of practice for Fidler indicates that the pit will be filled with water. This assumption is still applicable to the pit. However, there is a possibility that there might only be one or two pit areas remaining after reclamation that will be below the water table. The code of practice for the pit will, therefore, be compiled accordingly.



6.3 Pit plan



The above pit plan only reflects the 2007 activities and the proposed stripping as stockpile areas. The overburden material that was stripped in 2007 was backfilled in an old water filled gravel pit and only the topsoil was stockpiled. Due to the fact that the survey reports do not include the total Fidler pit area, the overburden and stockpile quantities were guesstimated. These guesstimates were done in consultation with Knelsen Sand and Gravel. It is management's view that these guesstimates are reasonable and prudent.

6.4 Reclamation liability

Below is a summary of the reclamation liability as calculated by the County:

Description	Units	Quantities	Unit Cost	Cost
Backfilling				
Overburden	m3	50,000	3.25	162,500
Topsoil	m3	10,000	3.25	32,500
Infrastructure				
Sloping	m	100.00	100.00	10,000
Levelling	ha	28.50	700.00	19,950
Vegetation	ha	28.50	150.00	4,275
Sub-total				229,225
Administration	10%			22,923
Maintenance	5%			11,461
Monitoring	5%			11,461
Total				275,070

7 Tompkins Pit

7.1 Pit operations

The Tompkins pit has been in operation for a number of years. The County acquired the right to operate the pit in 1995 when it was transferred from the road authority. No specific reclamation activities took place since 1995 except the backfilling of new overburden material in existing pit areas.

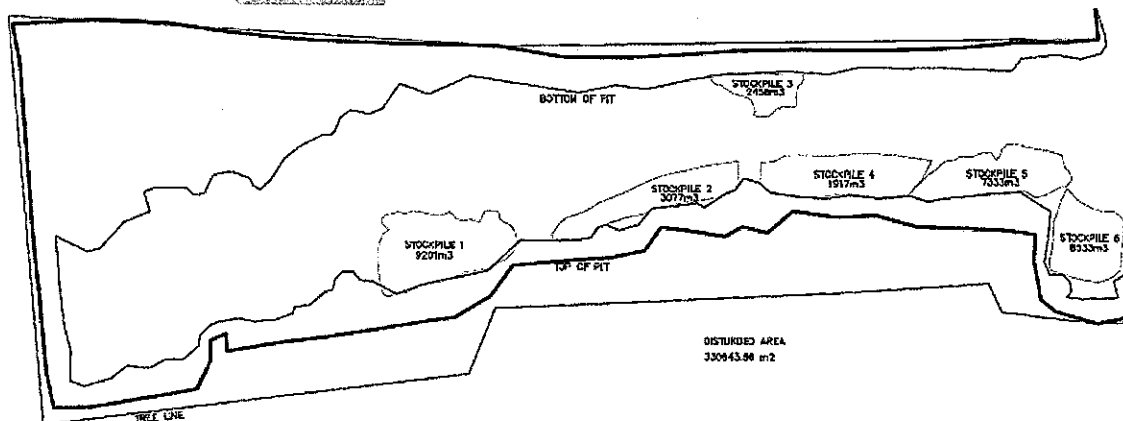
7.2 Code of practice

The code of practice was not available for the Tompkins pit at the time of the reclamation review. As a result, the following reclamation activities will take place based on the County's assumptions:

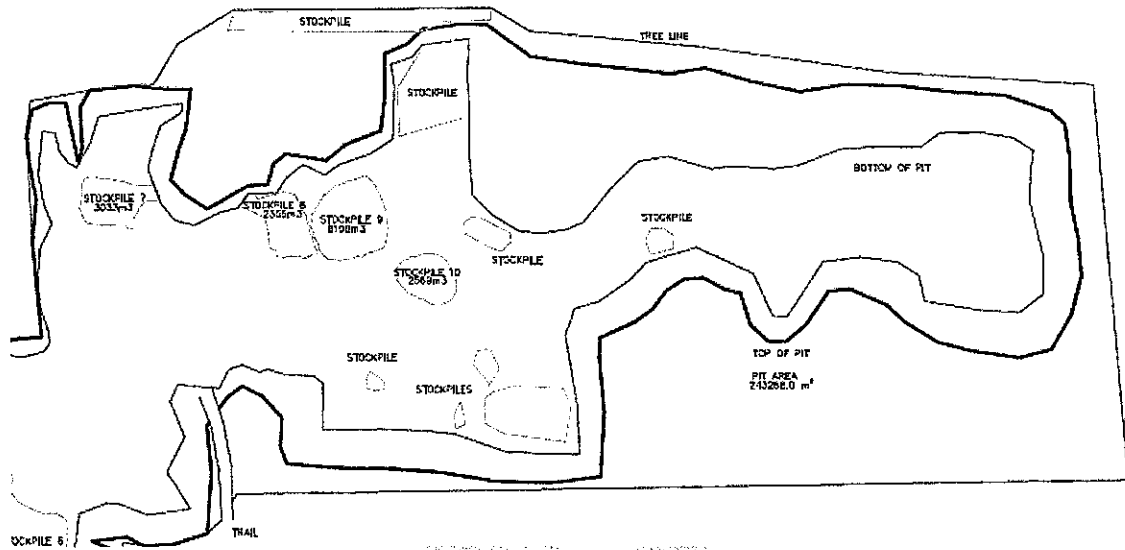
- The CLI rating for the soil will likely be a class 5 or 6, which would require slopes of 6:1 and 3:1 respectively;
- Overburden material available in the pit will be leveled by dozing and will not require any significant hauling;
- The pit is not very deep and does not have steep side slopes, in fact, the total pit area is reasonably flat; and
- The pit area could likely return to forest conditions or any other lower level of vegetation after reclamation with minimal work.

7.3 Pit plan

West Section



East Section



7.4 Reclamation liability

Below is a summary of the reclamation liability for the Tompkins pit:

Description	Units	Quantities	Unit Cost	Cost
Backfilling				
Overburden	m3	19,657	1.50	29,485
Topsoil	m3	9,828	1.50	14,743
Infrastructure				-
Sloping	m	50.00	100.00	5,000
Levelling	ha	11.00	700.00	7,700
Vegetation	ha	33.00	150.00	4,950
Sub-total				61,878
Administration	10%			6,188
Maintenance	5%			3,094
Monitoring	5%			3,094
Total				74,253

8 Tall Cree

8.1 Pit operations

The Tall Cree pit has been in operation for a number of years. The pit is on Crown Land and is operated by AIT for their maintenance of Highway 88. The County has used the gravel from this pit primarily for the maintenance of the recreation site, located at Wadlin Lake, and the road from Highway 88. It is not certain what the County's liability is for the pit reclamation from past crushing activities.

Although, guesstimates were used for the reclamation liability calculations is it management's view, that these quantities are reasonable due to the County's limited involvement at the pit.

8.2 Code of practice

The code of practice was not available for the pit at the time of the reclamation review since it is an AIT operated pit.

8.3 Pit plan

The pit plan was dated October 1997 and the updated version was not available at the time of this report.

8.4 Reclamation liability

Below is a summary of the reclamation liability for the Tompkins pit:

Description	Units	Quantities	Unit Cost	Cost
Backfilling				
Overburden	m3	10,000	3.25	32,500
Topsoil	m3	2,000	3.25	6,500
Infrastructure				-
Sloping	m	100.00	100.00	10,000
Levelling	ha	5.00	700.00	3,500
Vegetation	ha	5.00	150.00	750
Sub-total				53,250
Administration	10%			5,325
Maintenance	5%			2,663
Monitoring	5%			2,663
Total				63,900



**Stewart, Weir
& Co. Ltd.**

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Gravel Pit Reclamation Summary Mackenzie County Gravel Pits



Report Prepared By
John Lake

Reviewed By
Bob Winship
Manager, Materials Engineering
January 2008

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1. INTRODUCTION

The County of Mackenzie No. 23 retained Stewart Weir & Co Ltd. to provide a report outlining reclamation liabilities and gravel reserve estimates of individual gravel pits and stockpile sites within the operational control of the County.

The methodology used to determine the volumes of gravel was based on standard engineering practices used by Alberta Infrastructure and Transportation (AIT). Determination of reclamation liabilities and gravel quantities for individual sites were calculated using survey data and exploration information obtained for each pit.

2. METHODOLOGY

To estimate the expected life of a gravel source, the quantity of gravel reserves and the consumption rate of the source must be determined. Evaluating these two factors determines and estimated life span. At this time it is not known the projected usage quantities by the county.

Gravel pit operations require reclamation after depletion. As gravel pit operations are considered long-term, the fiscal responsibility of the operator is to forecast and ensure that these reclamation funds are available when required. By evaluating the estimated reclamation cost, and the gravel reserves for each pit, the necessary reclamation liability reserves can be estimated.

2.1 Reclamation Estimation

The development per unit costs is the basis of the reclamation projections. No discounting of forward cost averaging has been used in these calculations. Allotment for the use of municipal workers or equipment has not been considered. Staged reclamation has not been considered in the development of unit costs but is a viable alternative that the County may investigate to reduce long-term liabilities.

2.2 Gravel Reserve Estimation

Estimates for gravel volumes have been derived from the historical gravel prospect information supplied by the County and AIT. Historical information, standard engineering practice and previous experience are the basis for estimating gravel reserves.

Gravel volume calculations are based on the estimated areas where extractable material has been identified through gravel prospecting and site visits. Gravel prospecting is carried out to find the limits (horizontal and vertical) of the gravel within a site. Trace amounts of gravel may be identified outside the actual site and this may account for any discrepancy between the area for estimating volumes and that of the actual area mined.

The second component of the volume calculation is to determine sections that have a similar depth and consistency of gravel. These comparisons are obtained from test holes and pit logs. An average depth is estimated for that area and the volume is determined for each of the similar sections. The sum of the volumes of these similar sections provides the estimated volume within the gravel source.

2.3 Consumption Estimation

The annual consumption of gravel used by the County is directly related to Public Works policies. The consumption is estimated correlating the gravel source location to grader beat and policy information.

2.4 Life Expectancy Of An Individual Gravel Source

Estimation of the Life Expectancy of an Individual Site requires the estimated gravel reserves at the particular site and the consumption rate from these sources. Dividing these two estimated numbers derives an estimated life expectancy.

2.5 Sites Considered

Sites evaluated to complete this report are operated by the County.

RECLAMATION ESTIMATE

3.1 County Sites

Reclamation estimates are calculated by multiplying the estimated disturbed area by the estimated unit cost to reclaim the area. The unit cost for reclamation was calculated taking an average cost to strip an area times the area to be reclaimed. The areas to be reclaimed are estimated from pit plans and survey data. Reclamation costs and gravel reserves (pit run & crush) are summarized in Table 1.

Table 1 – Reclamation Liability & Reserves (2007) – County Sites

Site	Location	Estimated Reserves (cu m)	Estimated Disturbed Area (ha)	Estimated Gravel Crush (cu m)	Unit Cost (&/ha)	Reclamation Liability
N Vermillion Pit	RL Lot 9 NE 26 -108 -13 - W5	257,000	6.4	4139	27,743	\$177,555
Tompkins Pit	NE/NW 4-105-18-W5	1,101,770	33.0	8198	27,743	\$915,519
Tall Cree Pit	NE 22 -102 - 9 - W5	No data	6.0	3620	27,743	\$166,458
West La Crete Pit	NW 4-106-16-W5	No Data	21.8	10817	27,743	\$604,797
Fittler Pit	NE 8 -110-15-W5	705,000	28.5	7991	27,743	\$790,675
Ward	NE 25-109 - 15 - W5	109,348	0	0	0	0
Totals		2,173,118	95.5	34,765		\$2,655,004

Note: Estimated Reclamation Liability = Estimated Disturbed Area X Unit Cost

3.2 Alberta Infrastructure and Transportation Sites

Prior to 1993 Alberta Infrastructure and Transportation, the local road authority, was responsible for all road construction and maintenance within the present day County of Mackenzie No. 23.

3.3 Private Sites

Blue Angel and the Mercredi Pit have agreements in place providing a progressive payment for reclamation through royalties. The County considers these agreements to remove any additional reclamation liabilities. These sites are excluded from reclamation liability estimates.

3.4 Total Reclamation Liability

The total reclamation liability that the County accounts for is estimated to be \$2,655,004.00. The total reclamation is a future liability; the total amount that will be required when all existing gravel sources are exhausted. Until such time, only a portion of the total reclamation liability exists for the year 2007.

4. GRAVEL RESERVES

The available volume of gravel at each County operated site is estimated based on gravel prospecting and testing on some of the sites to validate the quality or quantity of each source.

4.1 County Gravel Reserves

The County currently has an estimated 2,173,118 m³ of gravel reserves (Table 1). The County is proactive in maintaining and securing gravel for present and future operational demands.

4.2 Alberta Infrastructure & Transportation Reserves

Alberta Infrastructure Pits are not included in this report, although a substantial amount of gravel is available in the area but specific quantities are not available at this time.

4.3 Private Reserves

Privately owned businesses within the County own and operated gravel pits for the manufacture and sale of gravel, both to the County and private purchasers.

5. ANNUAL CONSUMPTION

5.1 Consumption of County Reserves

Gravel material can be supplied to service areas through any or all of the sites the County operates. Proximity is used to determine the most suitable site to attain material for a service area.

5.2 Consumption from Private Sources

As part of the overall operations of the County, private sources are sought and considered for the supply of gravel

6. LIFE EXPECTANCIES

It is difficult to determine the life span of a particular site. Variables, including growth, economics, and changes in operational requirements, can affect the life span of an individual site.

6.1 County Resources

Currently the County operates out of five gravel pits. Each of these sites plays an integral part in the operations of the re-graveling program.

7. FISCAL RESPONSIBILITY

Reclamation of depleted gravel sources is the responsibility of the gravel pit or stockpile site operator unless other binding agreements are in place. In the event that combined operations of a gravel pit exist, then the responsibilities lay on each party involved. Mutual agreements are usually in place prior to these operations outlining the responsibilities and liabilities of each party.

7.1 Explanation of Reclamation Liability Reserve Requirements

Reclamation liability reserves are in place because the County has taken a proactive approach in budgeting for future reclamation costs. Evaluating current gravel pit and stockpile site operations and operations conducted in 1993 would allow for a comprehensive estimate of the reclamation liability reserves.

7.2 Estimated Reclamation Liability Reserves

The total Estimated Reclamation Liability is calculated by multiplying the number of hectares disturbed by the cost per hectare to reclaim. The estimates exclude engineering and other professional services required to complete reclamation contracts. The total estimate for the reclamation liability reserve account is \$2,655,004.00 as detailed in Table 1.

7.3 Allocation of Funds for Reclamation

To assist in the forecasting of fiscal responsibility, a unit of royalty can be derived based on current gravel operations. The unit cost applied to the gravel extracted from a site or when the gravel is used, results in the estimated amount to be allocated to reclamation liability reserves per year, divided by the rate of consumption. Applying the estimated unit cost to future gravel pit operations and maintenance programs will effectively protect the County from future reclamation costs. A minimum of \$1.00/m³ is recommended to procedurally allocate to the reclamation liability reserves during graveling operations.

8. SUMMARY

This report has been prepared for the year 2007 and will require future updates to reflect changes in gravel sources, consumption rates and any newly acquired information pertaining to gravel operations within the County. Stewart Weir & Co Ltd. accepts no responsibility or liability for the accuracy of third party information and documentation.

The County has a significant stake in gravel sources and the efficient and fiscal responsibility of their operations. These sources provide essential maintenance to the County's Road Network. The County must be cognizant of all aspects relating to Gravel Management, especially reclamation liabilities and consumption rates.

Stewart Weir & Co Ltd.

John Lake
Materials Division

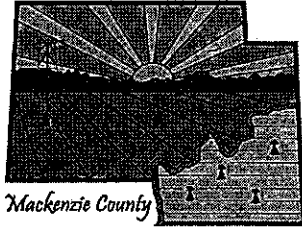
Reviewed by:

Bob Winship
Manager, Materials Engineering

Atlas landing

Motion.

That Mackenzie County pursue securing the lease and associated survey costs for the Atlas Recreation Area and a five year agreement with a local non-profit group subject to a detailed operator's agreement with funding coming from the Parks and Recreation budget.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 667/08 Land Use Bylaw Amendment to Rezone Part of NW 3-106-15-W5M from Hamlet Residential-Commercial Transitional District "HRCT", Hamlet Commercial District 1 "HC1" and Hamlet Commercial District 2 "HC2" to Public/Institutional District "HP" (Hamlet of La Crete)

BACKGROUND / PROPOSAL:

The approval of the Mackenzie County subdivision, on part of NW 3-106-15-W5M, included the following requirement:

Furthermore, that a rezoning request to rezone the affected lands from Hamlet Residential-Commercial Transitional District "HRCT", Hamlet Commercial District 1 "HC1" and Hamlet Commercial District 2 "HC2" to Public/Institutional District "HP" be presented to Council.

OPTIONS & BENEFITS:

The subject lands currently fall under three separate zoning districts partly due to the lot size and partly due to zoning amendments that were completed in 2004 in conjunction with the Land Use Bylaw amendment. While the proposed use (public use) is included as a discretionary use in each of the currently zoning districts, consideration should be given to rezoning the lands to one zoning district which would simplify development of the lands. Rezoning the subject parcel to Public/Institutional District (HP) would reflect the intended use of the land.

The zoning of the current County office in La Crete is Public/Institutional District (HP) which includes public use as a discretionary use.

Author: Marion Krahn,
Development Officer

Reviewed by: _____

Per
CAO *fw*

COSTS & SOURCE OF FUNDING:


All costs will be borne by the applicant.

RECOMMENDED ACTION:

That first reading be given to Bylaw 667/08, being a Land Use Bylaw amendment to rezone Part of NW 3-106-15-W5M from Hamlet Residential-Commercial Transitional District "HRCT", Hamlet Commercial District 1 "HC1" and Hamlet Commercial District 2 "HC2" to Public/Institutional District "HP" in the Hamlet of La Crete.

Author: Marion Krahn,
Development Officer

Reviewed by:


CAO 

BYLAW NO. 667/08

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a public use.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Part of NW 3-106-15-W5M be rezoned from Hamlet Residential-Commercial Transitional District "HRCT", Hamlet Commercial District 1 "HC1" and Hamlet Commercial District 2 "HC2" to Public/Institutional District "HP", as outlined in Schedule "A".

First Reading given on the _____ day of _____, 2008.

Second Reading given on the _____ day of _____, 2008.

Third Reading and Assent given on the _____ day of _____, 2008.

Greg Newman, Reeve

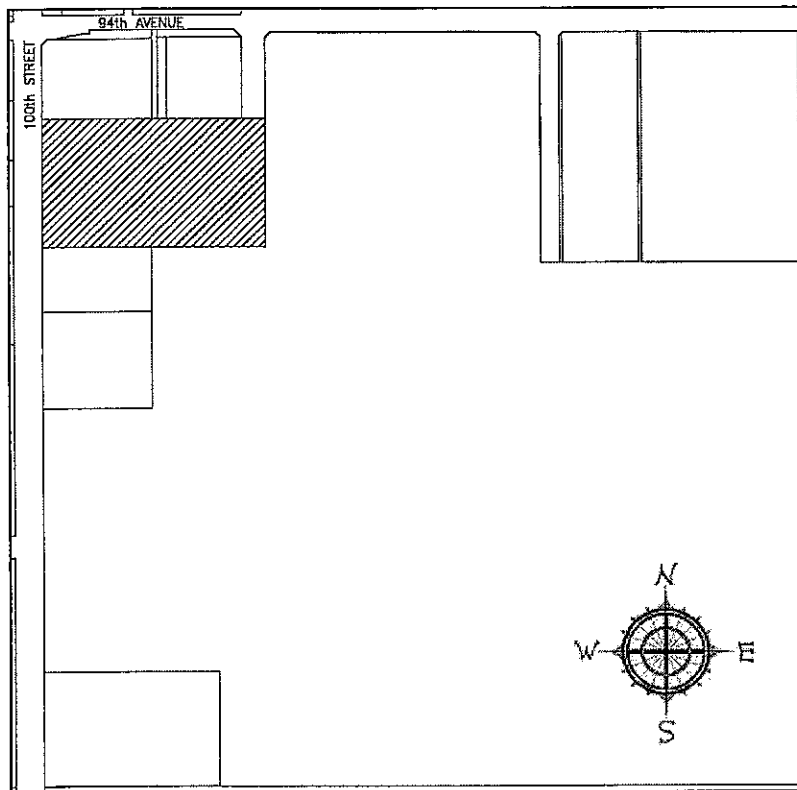
Carol Gabriel, Executive Assistant

BYLAW No. 667/08

SCHEDULE "A"

1. That the subdivision of the following property known as:

Part of NW 3-106-15-W5M be rezoned from Hamlet Residential-Commercial Transitional District "HRCT", Hamlet Commercial District 1 "HC1" and Hamlet Commercial District 2 "HC2" to Public/Institutional District "HP", within the Hamlet of La Crete.



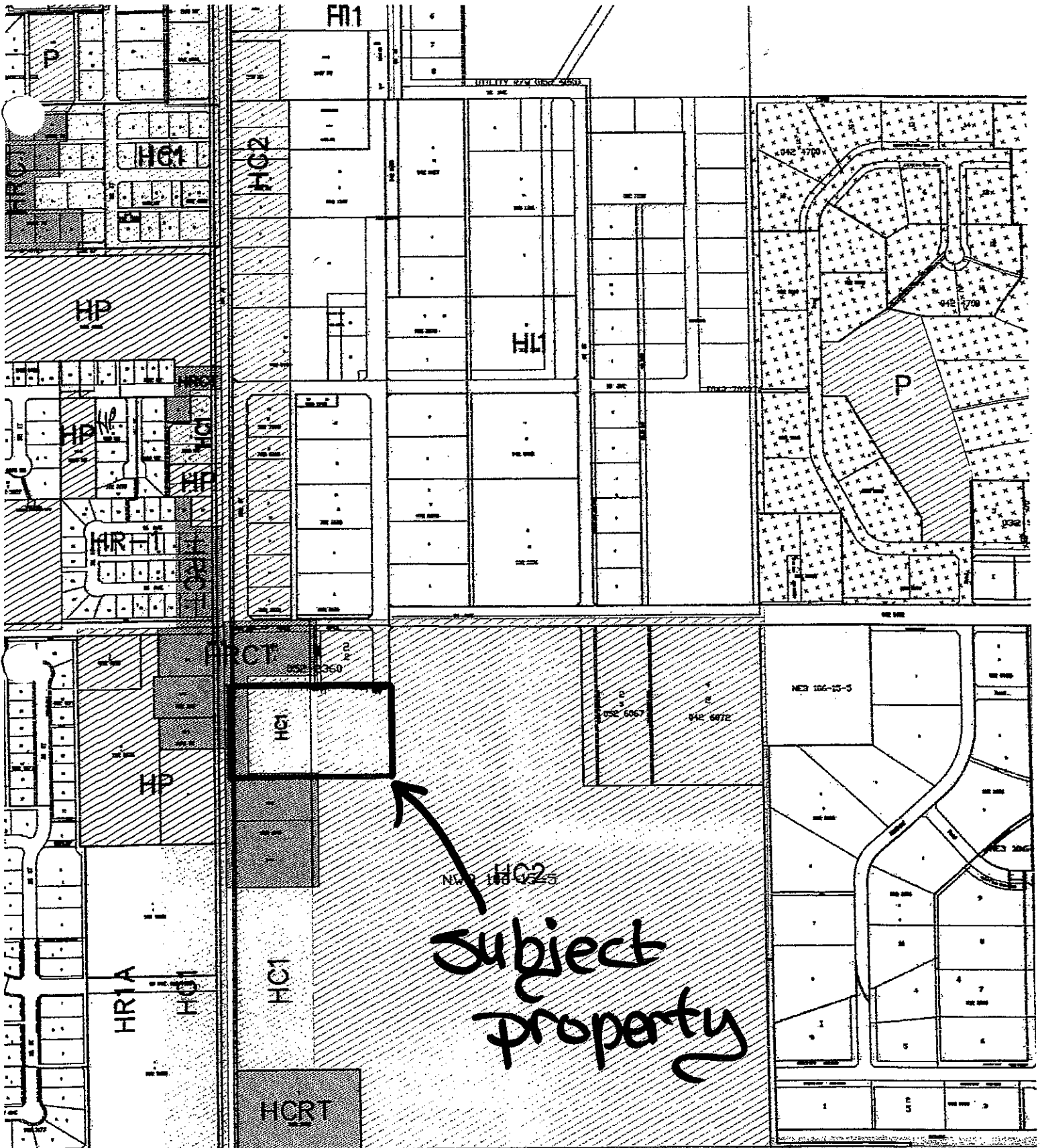
FROM: Hamlet Residential-Commercial Transitional District "HRCT",
Hamlet Commercial District 1 "HC1" and
Hamlet Commercial District 2 "HC2"

TO: Public/Institutional District "HP"

Greg Newman, Reeve

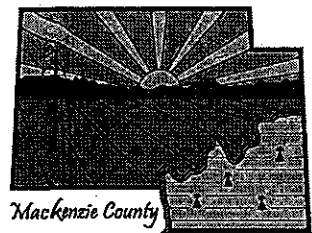
Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2008.



NW 1/4 HC2
**Subject
Property**

Schedule B
Bylaw No. 46



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 668/08 Land Use Bylaw Amendment to Rezone Plan 6076RS, Block 6, Lot 1 from Hamlet Residential District 1 "HR1" to Hamlet Residential District 3 "HR3"

BACKGROUND / PROPOSAL:

The development department received a request to rezone Plan 6076RS, Block 6, Lot 1 from Hamlet Residential District 1 (HR1) to Hamlet Residential District 3 (HR3) for the purpose of the placement of multiple family dwellings (four-plexes).

OPTIONS & BENEFITS:


The applicant purchased the subject lot with the intention of constructing two four-plexes on it. The applicant feels that this area would be favorable for this type of development as it is in a centralized area between the schools and the additional traffic would not negatively impact the area as the lot is located adjacent to a busier hamlet street, 98th Avenue.

Several duplexes are located northeast of the subject lot and additional duplexes could be constructed within this area in the future if permitted by the Municipal Planning Commission (MPC).

The applicant indicated that at present there are very few lots of this zoning within the hamlet of La Crete and those in existence are not available for purchase and development as the landowners are not selling them.

A subdivision of the subject lot would be required in order to construct two residential buildings on it. This is in accordance with the Mackenzie County Land Use Bylaw which states:

Author: Marion Krahn,
Development Officer

Reviewed by:  Ryan Becker
Director of Planning and Emergency Services

4.9 DWELLING UNITS PER PARCEL

4.9.1 The Development Officer may allow an additional dwelling on a parcel outside Hamlet boundaries.

* Careful consideration should be given to the applicants intended development and the parking required for it. In the past, the rezoning has been completed first and then the parking addressed at the development permit stage; however, this could present problems if the lot does not support the parking stalls required. The developer may then incur additional costs to rezone the lands again to accommodate a different use. Insufficient parking stalls create problems that are difficult to rectify once the development has been approved and constructed. Furthermore, these parking problems tend to become issues for the County staff to address and not the developer. These matters negatively impact the public image of the County and should be prevented by addressing them at the beginning stage of the development which in this case is the rezoning application. In doing this the County could ensure that the applicants' desired development would fit the intended lands. This would also result in the subsequent subdivision and development permit applications being processed more efficiently as these issues would have already been addressed.

The lot currently contains a mobile home with addition which would be removed in the future.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

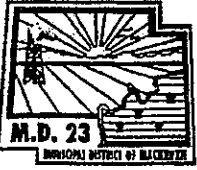
RECOMMENDED ACTION:

That first reading be given to Bylaw 668/08, being a Land Use Bylaw amendment to rezone Plan 6076RS, Block 6, Lot 1 from Hamlet Residential District 1 "HR1" to Hamlet Residential District 3 "HR3" in the Hamlet of La Crete. Furthermore, that a tentative plan by a surveyor is required, clearly indicating the proposed subdivision boundaries, the placement of the buildings and the required parking stalls, prior to the second reading of this Bylaw.

Author: Marion Krahn,
Development Officer

Reviewed by:


CAO 



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <u>Ed Aborder Construction Ltd.</u>		
ADDRESS <u>Box 1190</u>		
TOWN <u>La Crete AB</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>928-3029</u>	BUS. CALL <u>926-0660</u>

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER <u>same</u>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <u>6076 RS</u>	BLK/	LOT
							<u>6</u>	<u>1</u>

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: HR1 TO: HR3

REASONS SUPPORTING PROPOSED AMENDMENT:

Propose to amend the zoning of the subject lot to HR3 to accommodate a dwelling-multiple (4plex). This lot is located on 98th Ave which is one of the busier streets within town and therefore should not present concerns regarding traffic. This lot is also located between the schools which makes it an ideal location for this type of development.

At present there are very few lots of this zoning in La Crete and none of those are available for development as the landowners are not selling them.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 180.00

RECEIPT NO. 86624

[Signature]
APPLICANT

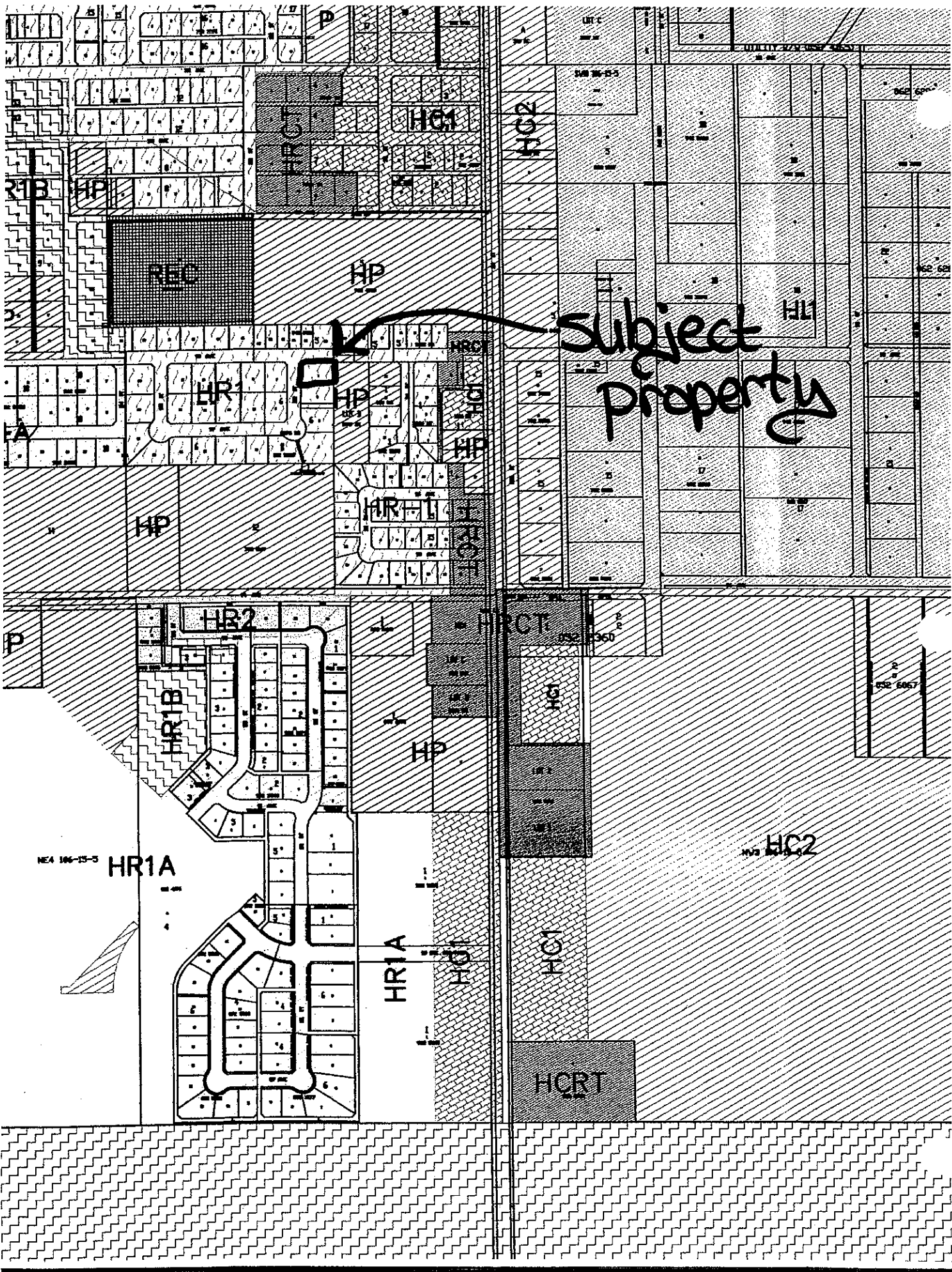
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

same
REGISTERED OWNER

DATE

Subject Property

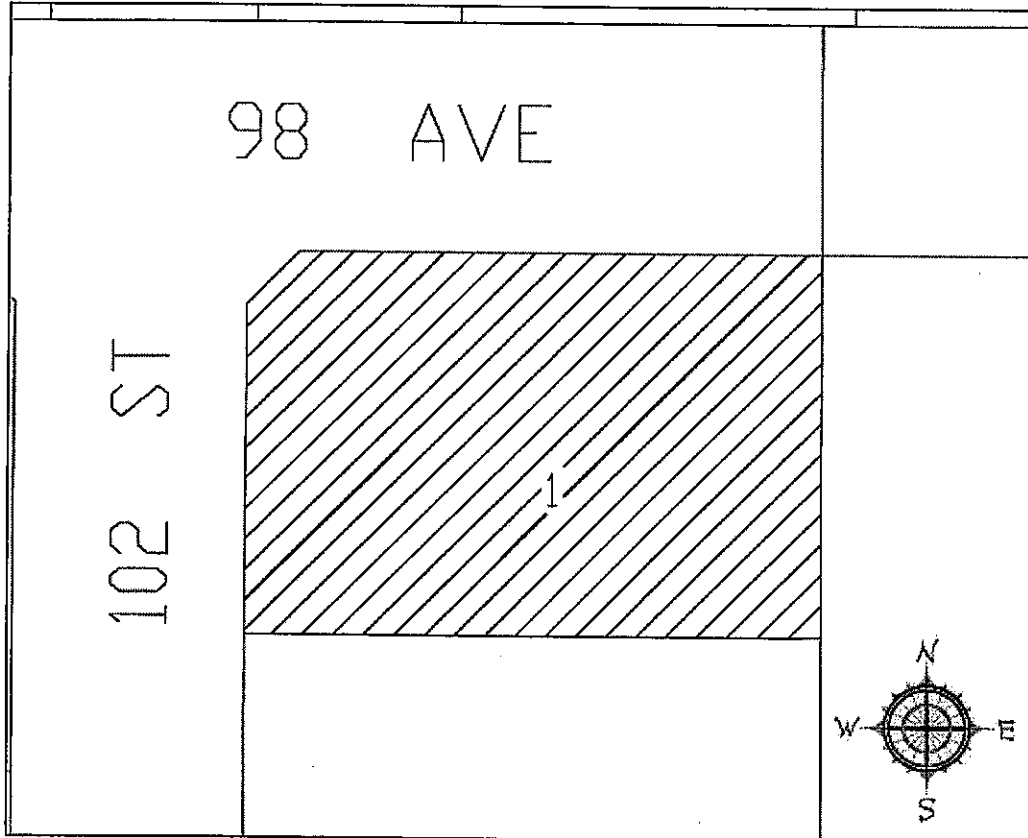


BYLAW No. 668/08

SCHEDULE "A"

1. That the subdivision of the following property known as:

Plan 6076RS, Block 6, Lot 1 be rezoned from Hamlet Residential District 1 "HR1" to Hamlet Residential District 3 "HR3", within the Hamlet of La Crete.



FROM: Hamlet Residential District 1 "HR1"

TO: Hamlet Residential District 3 "HR3"

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2008.

BYLAW NO. 668/08

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate multiple family dwellings.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 6076RS, Block 6, Lot 1 be rezoned from Hamlet Residential District 1 "HR1" to Hamlet Residential District 3 "HR3", as outlined in Schedule "A".

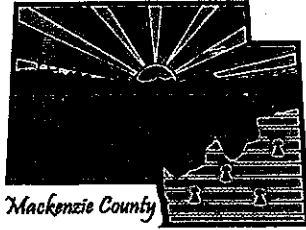
First Reading given on the _____ day of _____, 2008.

Second Reading given on the _____ day of _____, 2008.

Third Reading and Assent given on the _____ day of _____, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The information/correspondence items will be presented on the meeting day.

	Page
• Letter from Minister of Infrastructure & Transportation – Highway 88	115
• NADC Communiqué – January 21, 2008	117
• La Crete Community Health Council Meeting Minutes – January 10, 2008	119
• Mighty Peace Tourist Association – December & January Report	123
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• La Crete & Area Chamber of Commerce	127
• Persons with Developmental Disabilities	129
• AMA – Directional Signs	131

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

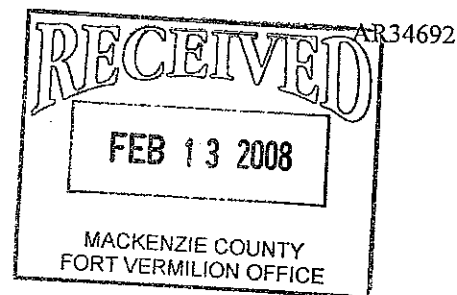
Author: C. Gabriel Review by: CAO



ALBERTA
MINISTER OF INFRASTRUCTURE
AND TRANSPORTATION

January 30, 2008

Greg Newman
Reeve
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0



Dear Mr. Newman:

Thank you for your letter of January 9, 2008. I appreciate your kind words and recognition of Alberta Infrastructure and Transportation's support and commitment for infrastructure improvements in northern Alberta.

For clarity and to prevent any misunderstanding, I wish to confirm our verbal discussion of November 6, 2007 and my December 11, 2007 letter regarding the Highway 88 base/paving project. I made a commitment that this project will be considered in the province's capital planning process, but it is not yet planned for base/paving in our current construction program.

I know how important this project is to your community and hope to have some good news for your council as budgets and priorities allow.

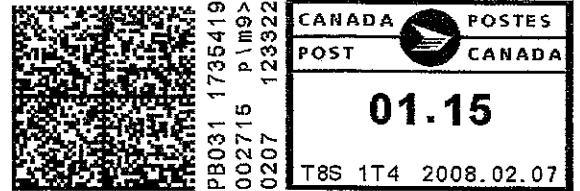
If further clarification is needed, please contact me.

Sincerely,

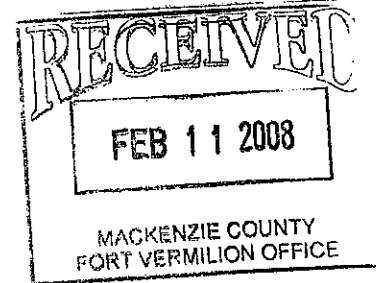
Luke Ouellette
Minister of Infrastructure and Transportation
M.L.A., Innisfail-Sylvan Lake

cc: Pearl Calahasen, M.L.A., Lesser Slave Lake
Frank Oberle, M.L.A., Peace River

Northern Alberta Development Council
206 Provincial Building
9621-96 Avenue
Peace River, AB T8S 1T4



Bill Kostiw
Chief Administrative Officer
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0



Northern Alberta Development Council

Communiqué

January 2008





The Northern Alberta Development Council (NADC) met in Beaverlodge, AB, January 16 & 17, 2008, for its regular administration meeting and Regional Stakeholders Forum.

Dinner Meeting and Tour

Council was given a warm welcome by Mayor Leona Hanson and the Town of Beaverlodge. The town council hosted a dinner, including attendees Mayor Rhonda Tofteland, Village of Hythe and Mayor Owen Smith, Town of Wembley and their respective town council members.

A tour of the new Beaverlodge Public Library and the Beaverlodge Hospital were among the highlights of Council's tour of the area.

Regional stakeholders presented on topics including: health, post-secondary education, rural development, tourism, transportation, water and forestry.

Health: Information was shared on the status of the new Regional Hospital for Peace Country Health (PCH) to be located in the City of Grande Prairie. The feasibility of Public Private Partnership (P3) models for health facilities was discussed. Concerns were expressed on the replacement of the Beaverlodge Hospital, which is the oldest in the province. The building is an infrastructure priority for PCH. Affordable housing for patients with chronic mental health illnesses was a concern, as was the need for more psychiatric nurses.

Post-Secondary: The need for a "trained at home, stay at home," model was the key message from the post-secondary presenter. Addressing the concerns surrounding student access to training in the north was highlighted as a priority, with particular focus on medical training options for the north.

Rural Development and Tourism: The Rural Alberta's Development Fund is looking to fund champions in rural Alberta. Capital projects are not eligible for funding, but collaborative projects and those requiring funding for human infrastructure may be eligible. Council was asked to continue promoting northern tourism, particularly the River of Death and Discovery Dinosaur Project in Grande Prairie.

Transportation: The need to continue twinning Highway 43 from Wembley to the B.C. border was the main issue, along with effective access to rail service in the region and continued pressure for 19 seater aircrafts to have landing access at the Municipal Airport in Edmonton.

Water: Presenters emphasized the need for a water supply system to meet the region's emerging needs.

Forestry: The forestry industry is facing tough times with mill closures recently announced in High Level, High Prairie and Slave Lake. Experts predict the down turn to last into 2009. Requests were made for action on Mountain Pine Beetle and help to restore the industry's sustainable competitive advantage.

Medical Education Symposium

"In the north, for the north," was the principal theme that emerged at a Medical Education Training Symposium held this past December in Grande Prairie. The Symposium brought northern stakeholders together to set a foundation for ongoing collaboration and provide input into a set of principles to guide the development of a medical education model that serves the needs of northern Alberta.

Upcoming Events

Human Resources Conference

Unleash the Northern Potential Workforce Symposium, initiated by the NADC and regional stakeholders, will be hosted April 9-11, 2008 in Cold Lake, AB. Visit www.nadc.gov.ab.ca for more information.

Bursary Deadline

May 15, 2008 is the deadline to apply for the \$ 3,500 NADC Bursary for post-secondary studies. Applications are available from www.nadc.gov.ab.ca or by calling the NADC Peace River office.

Affordable housing in northern communities

Dr. Avi Friedman, renowned affordable housing expert, is coming to northern Alberta in June 2008. He will tour communities, meet local proponents, and speak about designing affordable housing and communities among other related topics. For more information or to sign up, please contact Jennifer at (780) 624-6278 or by e-mail at jennifer.bisley@gov.ab.ca before February 29, 2008.

NADC Contact Information:

Phone: (780) 624-6274 Peace River
(780) 623-6982 Lac La Biche
Toll Free: 310-0000
E-mail: nadc.council@gov.ab.ca
Website: www.nadc.gov.ab.ca

**NORTHERN LIGHTS HEALTH REGION
LA CRETE COMMUNITY HEALTH COUNCIL
LONG TERM CARE CONFERENCE ROOM
JANUARY 10, 2008**

PRESENT Annie Derksen Mary Janzen Nettie Wiebe
 John Driedger David Froese

RECORDER Nettie Schmidt

REGRETS Cathy Porter Jake Elias Eva Friesen
 Sarah Wiebe

CALL TO ORDER Mary Janzen called the meeting to order at 1745 hours.

**APPROVAL OF
AGENDA** Agenda was prepared at the table.

PREVIOUS MINUTES Annie Derksen/John Driedger moved to approve minutes of December 4,
2007.

**CARRIED
UNANIMOUS**

BUSINESS ARISING **HOME CARE**

The CHC strongly recommends a new Home Care facility be addressed in the Service Plan. The present building is deplorable and unacceptable.

WALKING TRAIL

The letter has not yet been written to the Stakeholders Relations regarding a donation from the Northern Lights Health Region. David Froese volunteered to write a letter to the Stakeholders Relations and provide a copy of it at our next meeting.

BOARD REPORT

None available as Jake Elias was unable to attend this meeting.

The council would like to make the following response to the previous Board Report:

- The CHC is very impressed that the Board realizes the importance of the CHC's. This council looks forward to

continue to actively work with the Board.

- This council is strongly opposed to the Council of High Level being involved in the Blackwell study. We have repeatedly been told to think regionally, not locally, therefore the study should not include individual committees.
- David Froese volunteered to represent La Crete on the Stakeholders Committee. This council requests an e-mail address for the Stakeholders Committee for immediate contact.

ADMINISTRATION REPORT

None available. Madge Applin did not join via video conference as arranged.

LAB SERVICES

Concerns about Lab services to the Heimstaed are ongoing. A letter was written by this council to Cheryl Hetchler at Dynacare Services on March 21, 2007. A letter of response from Cheryl Hetchler written on March 29, 2007, clearly stated that Northern Lights Health Region would provide staff to procure blood at the Heimstaed, with delivery to the Lab for processing. To date this is not happening.

DOCTOR SHORTAGE

Lack of doctors in La Crete is still a concern. There are not doctor clinics provided regularly five days a week. This Council has real concerns about what the 60 patients are to do when a doctor cancels a clinic.

NEW BUSINESS

CORRESPONDENCE

David Froese read a letter that was sent by the Council Chair to Jeff Fitzner on December 19, 2007, regarding the expansion of the High Level facility. A response has not been received. The Council requests a copy of the survey that brought about this expenditure in High Level.

ANNUAL REPORT

Mary Janzen will provide an annual report at the next meeting.

This council feels very frustrated after a number of years and numerous requests for increased health services, and many surveys, with very minimum accomplishments. We feel promises are being made to the community and not being kept.

CONCERNS FROM THE COMMUNITY

The following concerns have been brought forth from the community.

- There is not an RN on duty in LTC 24 hours a day.
- There is not always an RN and doctor on staff 24 hours a day in the St. Theresa Hospital.
- Is there a policy that women in labor are not admitted to the hospital if they are less than 5 cm dilated? Some of these women have a one and a half hour drive and need to leave home in time. If they progress slower than they thought they might not be dilated to 5 cm. by the time they get in. Apparently Mom's have been turned away and have had to labor in their vehicles.
- Families ended up sitting on the floor in the hospital waiting to be seen in outpatients. Is this not a health concern?

BIRTHING FACILITY

A birthing facility is needed in La Crete for the following reasons:

- We have the fastest growing population in the region.
- Travel time to High Level for deliveries is one and a half hour minimum, depending on weather and road conditions.
- Low paying jobs and overnight costs for families to stay in High Level.
- Our young parents having babies are exceptionally young, with many married Mom's being 18 and 19 years of age, and need the support of their extended families.
- Many older women having babies have numerous young children at home while Mom is in hospital, makes it difficult for Dad to commute.
- Babies are being born in vehicles because of extended driving times.
- Dangerous travel during stressful times, with wife in labor and wildlife and log trucks on road.

24 HOUR CARE FACILITY

A 24 Hour Care Facility remains a priority for La Crete.

Acute care beds are needed as we have an aging population with many necessary hospital stays.

ADJOURNMENT

Next meeting is scheduled for February 14, 2008 at 7:30 p.m.

NEXT MEETING

Meeting was adjourned at 2030.



**Mighty Peace Tourist Association
December and January report to Council**

December

The last General Board Meeting of 2007 was held on December 12. Several new board members were in attendance. The meeting was very enthusiastic. Jim Reynolds volunteered to replace Bonnie Weardon as the voting member for Mighty Peace Tourist Association on the Travel Alberta North Board of Directors. The board also voted to proceed with securing the Destination Marketing Funds for the Mighty Peace region.

Halvorson attended the first meeting of the newly formed Tourism and Travel Committee in High Level. Attendees were very positive about the opportunities within Mackenzie County and will work with MPTA to effectively promote the region.

January

MPTA partnered with Athabasca Country Tourism, Fort McMurray Tourism, Grande Prairie Regional Tourism (GPRT) and the Busted Knuckle Chronicle to attend a series of four trade shows geared to "riders". Nicole Halvorson attended the Edmonton Biker Show, with other DMO's attending Red Deer, Calgary and Vancouver Biker shows. These shows have proven to be highly effective, with many riders interested in exploring the Northern Alberta Heritage Trail (running from Edmonton to La Crete), as well as interest in the circle tours in the Peace Country.

Each trade show distributed approximately 300 of each DMO visitor guide and over 3000 copies of the Busted Knuckle Chronicle (a weekly newspaper written by riders for riders). The DMO's have also partnered to advertise in 20 issues of the Busted Knuckle Chronicle to highlight circle tours, events and other destinations within our regions. Mighty Peace Tourist Association has advertised a "Ride the North Survival Kit" in the 2008 vacation planner. This kit will consist of "coupons" and certificates from within the Travel Alberta North boundaries. MPTA will administer and monitor this program.

MPTA and GPRT traveled to Arizona together to attend the annual Quartzsite RV show. This show is the largest RV show in the U.S. The DMO's represented the Deh Cho Travel Connection (running from GP through the Peace to NWT, across NWT and south through BC back to GP). The show this year was even busier than previous years. MPTA distributed double the number of Vacation Planners over last year. There was little concern about the rise in the Canadian Dollar.

Most of December and January were spent creating the 2008 Mighty Peace Country Vacation Planner, which will be available in March.

Please direct any questions concerning this report to Nicole; 338-2364.



Fort Vermilion Area Board of Trade

P.O. Box 456
Fort Vermilion, Alberta T0H 1N0
Tel: 780.927.4008

Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0

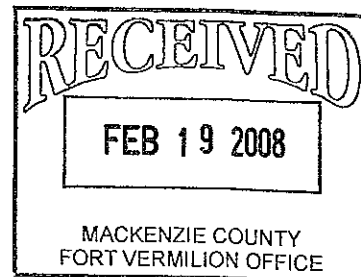
February 4, 2008

Dear Sir/Madam,

It is with the greatest of appreciation that we thank the Mackenzie County for the grant of \$10,000.00. With your contribution the new Executive Directors will put forward their greatest efforts in improving the community as well as supporting it. The beautification and visual presentation of the community is one of the areas that we would like to excel on this year.

Yours Truly,

Veronica Alward
President
Fort Vermilion Area Board of Trade





Joulia Whittleton
Director of Corporate Services
Mackenzie County
Box 640
Fort Vermilion, AB
T0H 2H0

Dear: Joulia Whittleton

We have received a grant cheque from the Mackenzie County in the amount of \$20,000 for the La Crete Area Chamber of Commerce, and a second grant cheque in the amount of \$5000 for the La Crete Tourism Society. Please accept our thanks for your recent grant donation. This money will allow us to expand our organization to serve the public in a more effective and efficient way.

We greatly appreciate all that you have done for the Chamber of Commerce to date and we look forward to working with you in the future. Thank you for your time.

Sincerely,

Larry Buhler
Chairman

La Crete & Area Chamber of Commerce

Unit 2, 10001 100th Avenue • Box 1088 La Crete, Alberta • T0H 2H0

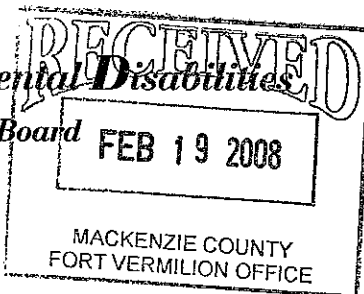
Phone: (780) 928-2278

www.lacretechamber.com

Fax: (780) 928-2234



Persons with Developmental Disabilities
Northwest Alberta Community Board



#203, Junction Point Village
9815 - 97th Street
Grande Prairie, AB
T8V 8B9
Phone: 780-538-5115
Fax: 780-538-6123
Web: www.pdd.org/Northwest

February 8, 2008

Mayor Peter Braun
MD of McKenzie #23
Box 640
Fort Vermilion, AB T0H 1N0

Dear Mayor Braun,

The Persons with Developmental Disabilities Northwest Alberta Community Board provides support for approximately 350 adults with developmental disabilities throughout Northwest Alberta. Every year, the PDD Northwest Board hosts an annual awards night to celebrate community inclusion in the Northwest and recognize the people, organizations and businesses who are dedicated to improving the quality of life for people with developmental disabilities,

This year is the 10th anniversary of the Persons with Developmental Disabilities Northwest Spring Celebration and Awards Night. This evening is dedicated to celebrating the successes and championing individuals as they succeed in their own lives while having a positive impact on many others in the communities. The evening activities will consist of a light buffet, speeches and awards, and will be followed by a dance for those who wish stay behind and participate.

In previous years, close to 400 individuals with developmental disabilities, families, service providers and community members celebrated the achievements of individuals and their supporters in the Northwest at this annual event.

I am inviting you as an elected representative of supportive communities to join us for this time of celebration. The evening will begin at 6:00 pm at the Grande Prairie Inn on Friday, May 9, 2008. An information and nomination brochure is enclosed for your review. We also invite you to submit a nomination if you know of an individual or organization that is eligible and deserving of one of our awards. Nominations will be accepted until Friday, April 18, 2008.

I hope that you will be able to join us for this time of celebration. The evening will begin at 6:00 pm at the Grande Prairie Inn on Friday, May 9, 2008. Please confirm your attendance by May 2, 2008 by contacting Patti Diewert at our Peace River Community Office at (780) 624-6225.

Yours truly,

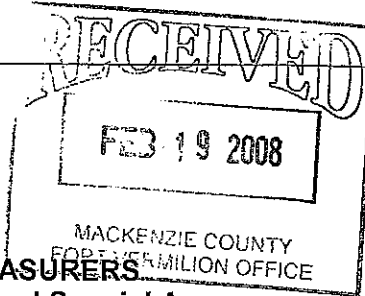
Paul Renfree
Board Chair
Encl.

Bag 900-27
9603 - 90 Avenue
Peace River, AB
T8S 1T4
Ph: 780-624-6225
Fax: 780-624-6122

Park Building
9806-98 Street
High Level, AB
T0G 1Z0
Ph: 780-926-5470
Fax: 780-926-2114

Box 849
High Prairie, AB
T0G 1E0
Ph: 780-523-6674
Fax: 780-523-6709

Box 70
Slave Lake, AB
T0G 2A0
Ph: 780-849-7354
Fax: 780-849-7356



11 February 2008

**TO: ADMINISTRATORS, COMMISSIONERS, SECRETARY TREASURERS
All Counties, Municipal Districts, Improvement Districts and Special Areas**

As you know, AMA has been providing directional signs at rural and secondary roadway intersections for many years as a public service. This program is designed to provide assistance to motorists traveling the secondary and rural road network and we appreciate your assistance in identifying locations and destinations for which signs are needed.

Due to the suspension of normal operations in 2007, **our focus for the 2008 season will be existing sign maintenance and replacement of damaged or obliterated signs.** We will not be completing new sign requests during this season.

If you wish to recommend an addition or change to an existing site, please complete the enclosed form and return to this office at your convenience (fax 780-430-4861). **Please include your phone number so that you can be contacted regarding the request.** If the request conforms to all program criteria, our road-signing crew will attempt to accommodate the request next season, 2009, while in your area. Your patience in this regard is appreciated.

If existing signs in your area have been vandalized, obliterated or otherwise removed but remain largely intact, **please do not re-install them.** Please inform us at the fax number above regarding such situations.

If this letter has reached you in error, please forward to the appropriate individual.

Sincerely,

Scott Wilson
Manager,
Policy Development and Promotion

Enclosure

